



Annex 6 to the GTC of OeKB CSD

Guideline Management of Digital and Physical Securities

V1.7 / Public / 28.03.2025

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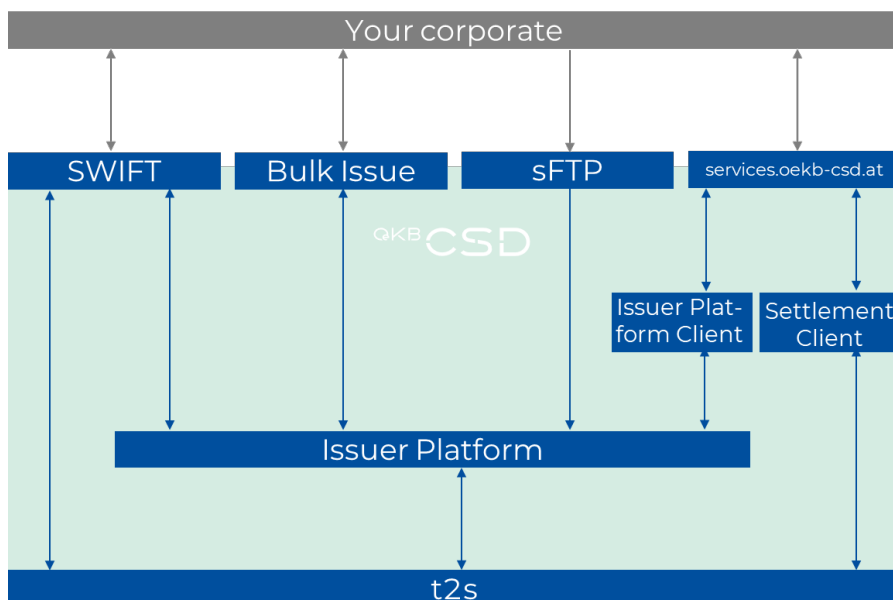
1. Introduction

OeKB CSD uses the IT platform „Issuer Platform“ for providing its function notary service and safekeeping. The „Issuer Platform“ together with the IT platform „Target 2 Securities (T2S)“ constitute OeKB CSD's IT Booking System.

1.1 Architecture of the Issuer Platform

There are four main channels to interface with the Issuer Platform.

- For human actors: Issuer Platform Client - browser-based user interface
- For automation: technical interfaces for selected services:
 - SWIFT ISO15022 and ISO2022 for instructing quantity changes to existing securities
 - Bulk Issue interface (sFTP as well as webservice) to efficiently perform the process “Create DGC” for high number of issues
 - sFTP to provide and update terms and conditions
- All automated interface functionality (except for the bulk-issue and the change of terms & conditions) is also available via the user interface



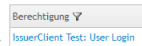
1.2 Accessing the Issuer Platform Client

Central service portal: <https://services.oekb-csd.at/csd-services/>

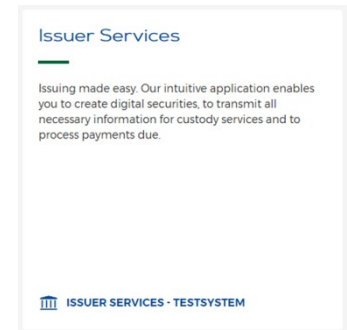
- Two-factor authentication required („LOGIN WITH RSA/SMS TOKEN“)

- Issuer Services title (see on the right side): blue text on bottom of tile is a link to the Issuer Platform
 - Your corporate has to have been granted access to the Issuer Platform
 - If you see  you – as a user of said corporate – do have access
 - If you see  your corporate admin has to grant access to you

The following permission is required:



- You can now log into the Issuer Platform system:
 - Your username is prepopulated
 - Your initial password will be provided by your corporate admin



For support, contact sonja.taghipour@oekb-csd.at

1.3 Functions supported by the Issuer Platform (section 2.3 of the GTC)

Issuer (IS):

- The issuer of one or more securities categories which OeKB CSD keeps and administers as Issuer CSD => enabled to inspect securities' status.
- The Issuer can interact via the Issuer Platform Client (browser-based user interface) with the Issuer Platform but cannot actively perform or initiate modifications to securities.

Transfer Agent (TA):

- For each securities category issued or to be issued which OeKB CSD keeps and administers as Issuer CSD and for which at least one of the functions in paragraph 7 of the section 2.3.1 of the GTC is exercised, the issuer shall designate a single holder of the function Transfer Agent or exercise the function of Transfer Agent itself.
- The holder of the function Transfer Agent has to be the holder of at least one securities account or one distribution account with OeKB CSD.
- The duties of the holders of the function Transfer Agent, which they perform in the name and for the account of the issuer with effect for anyone, are (see also paragraph 7 of the section 2.3.1 of the GTC):
 - (a) Submitting of the information for the creation of DGCs (see section 3, **Description of the structured digital reference data record (REDA-I)**), including the disclosure of the holders of the functions Paying Agent and Information Agent, and of any changes to the function holders, if relevant for the respective securities category, under its own responsibility and with the assurance that the disclosed function holders are sufficiently authorised by the issuer to perform their respective functions;
 - (b) Release of digital reference data records (REDA I) and the electronically transmitted supplementary information (REDA II) for DGCs, see sections 3.1 and 3.2;
 - (c) Submitting of instructions for the initial booking of DGCs to a distribution account or a securities account in the SSS of OeKB CSD, see section 2.1.5 of the GTC;

- (d) Submitting of instructions of the transaction type Change Quantity, instruction type Increase, to increase the face quantity of DGCs or physical Sus, see section 4;
- (e) Submitting of instructions of the transaction type Change Quantity, instruction type Decrease, to decrease the face quantity of DGCs or physical Sus, see section 4;
- (f) Deposit of amended fund terms for investment certificates under the Austrian Investment Fund Act 2011 (Investmentfondsgesetz, InvFG 2011, Federal Law Gazette No. 77/2011) and the Austrian Real Estate Investment Fund Act (Investmentfondsgesetz, ImmoInvFG, Federal Law Gazette No. 80/2003), under its own responsibility and with the assurance that all necessary regulatory approvals have been obtained;
- (g) In the case of digital global certificates, the submitting of orders which are necessary in order to reflect in securities, in accordance with the substantive legal situation and the terms and conditions of the securities, additions and changes to the securitised right which result directly from the causal relationship underlying the securitisation without regard to the securitisation or which serve to correct obvious inaccuracies (sec. 2.7.2 of the GTC), and of orders to make constitutive supplements or amendments to securitised rights which only come into existence as a result of the securitisation (sec. 2.7.3 of the GTC).

Information Agent (IA):

- For each securities category issued or to be issued which OeKB CSD keeps and administers as Issuer CSD the issuer shall designate a single holder of the function Information Agent if the securities category requires that the function as described in paragraph 4 be exercised.
- Every legal person with its registered office in an EEA Contracting Party or an OECD member state can hold the function Information Agent, given this prerequisite also the issuer itself.
- The holder of the function Information Agent is tasked to submit relevant orders and make information known to OeKB CSD,
 - (a) Which it needs to calculate and redeem the payments to be made by the issuer, unless they are communicated to it by OeKB AG within the scope of the transmission of data (concerns information on fund distributions and capital repayments with write-offs),
 - (b) Which are to be communicated to the securities account holders in accordance with Annex 6 (Guideline Management of Digital and Physical Securities) unless the information is communicated to OeKB CSD by OeKB AG within the framework of its system for the transmission and forwarding of fund measures or by OeKB AG in the context of the transmission of data (concerns information on fund distributions and capital repayments with write-offs).

Corporate Action Agent (CA):

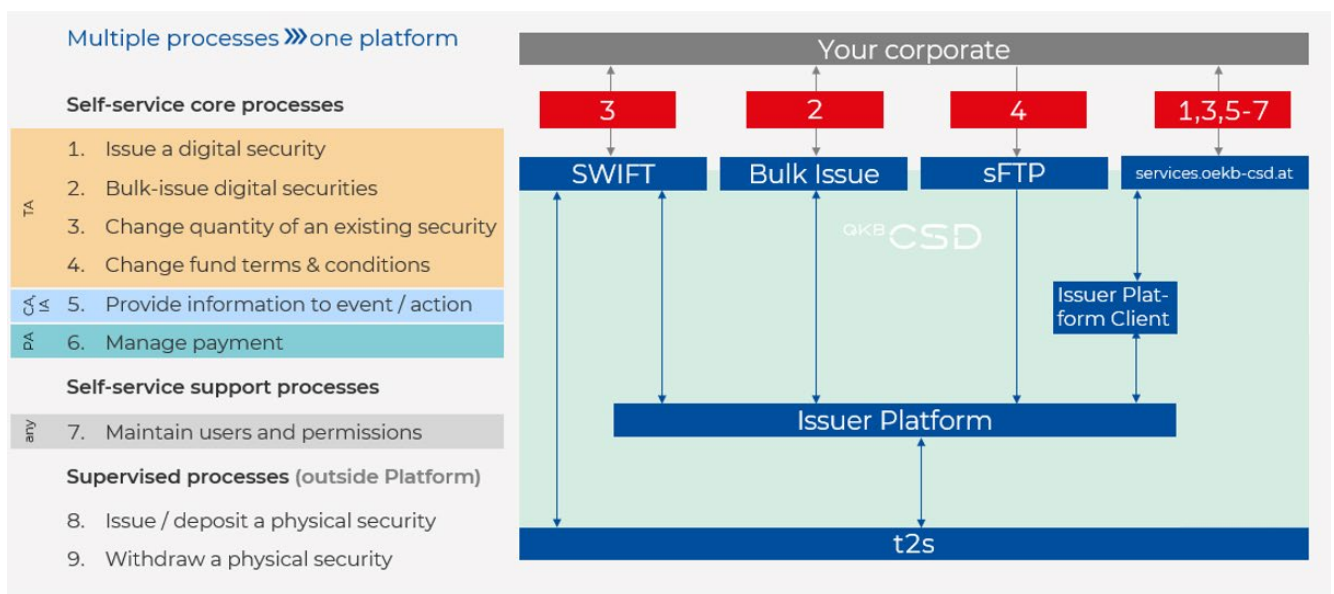
- For each securities category issued which OeKB CSD keeps and administers as Issuer CSD the issuer shall in time designate a holder of the function Corporate Action Agent as soon as the securities category requires that the function as described in section 2.3.4 para. 3 of the GTC be exercised. In case that the holder of the function Information Agent performs tasks according in section 2.3.4 para. 3 of the GTC, he shall also be deemed to be the holder of the function Corporate Action Agent.

- The holder of the function Corporate Action Agent is tasked to give OeKB CSD, in the name and for the account of the issuer with effect for anyone, for the purpose of safekeeping and administration of securities which OeKB CSD keeps and administers as Issuer CSD such orders and information as are necessary for the execution of a corporate action in each individual case.

Paying Agent (PA):

- For each securities category issued or to be issued which OeKB CSD keeps and administers as Issuer CSD the issuer shall designate a single holder of the function Paying Agent.
- Holders of the function Paying Agent may be:
 - Credit institutions and investment firms with their registered office in an EEA Contracting Party or an OECD member state if they hold their own BIC (Business Identifier Code), given this prerequisite also the issuer itself; and
 - Public bodies charged with or involved in the management of public debt in an EU Member State, with regard to the debt securities and money market instruments they manage.
- The holder of the function Paying Agent is tasked to execute payments by the issuer in its name and for its account for securities which OeKB CSD keeps and administers as Issuer CSD.

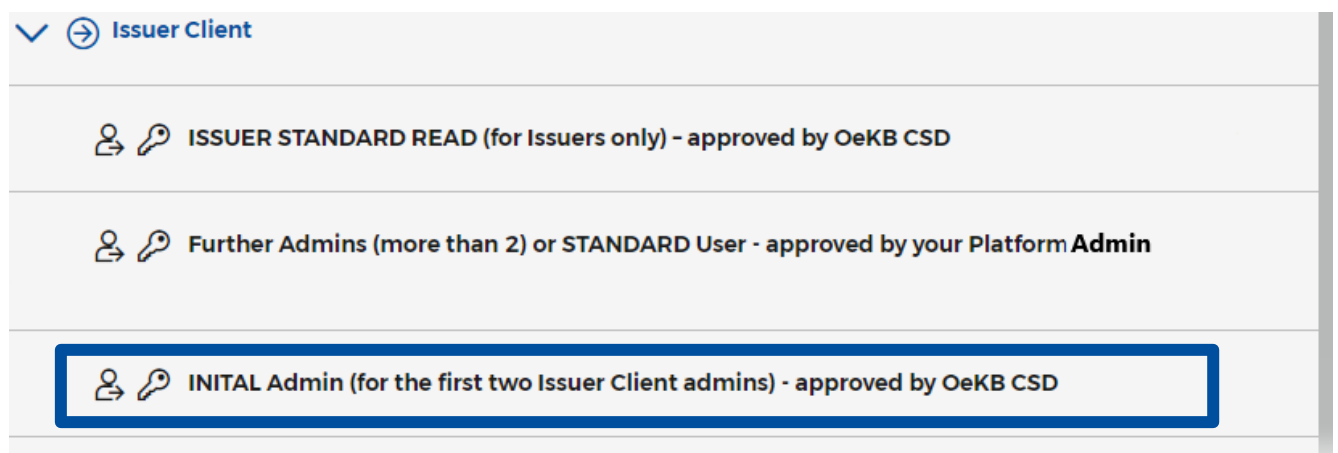
1.4 Core business processes



2. First Access to the Issuer Platform and User Creation

2.1 Get an initial ADMIN User for the Issuer Platform

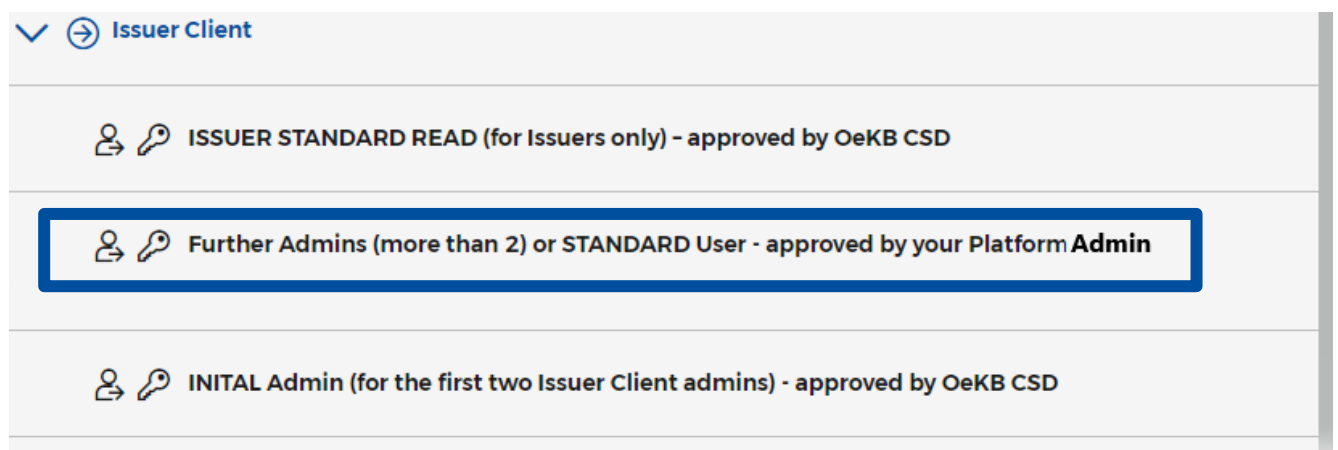
Before being able to access the Issuer Platform, your **my.oekb Customer Platform administrator** must assign at least two INITIAL Admins for the "Issuer Client". Please assign the following Issuer Client Admin Service to your prospective Admin Users:



▼ ➔ Issuer Client

👤 🔑	ISSUER STANDARD READ (for Issuers only) - approved by OeKB CSD
👤 🔑	Further Admins (more than 2) or STANDARD User - approved by your Platform Admin
👤 🔑	INITIAL Admin (for the first two Issuer Client admins) - approved by OeKB CSD

For any further admin (or Standard User) your Customer Platform administrator must assign the following Issuer Client Service:



▼ ➔ Issuer Client

👤 🔑	ISSUER STANDARD READ (for Issuers only) - approved by OeKB CSD
👤 🔑	Further Admins (more than 2) or STANDARD User - approved by your Platform Admin
👤 🔑	INITIAL Admin (for the first two Issuer Client admins) - approved by OeKB CSD

It is mandatory that **at least 2 Issuer Client Admins** (4 eye principle!) are being nominated.

For Issuers please note that your users are administered by OeKB CSD in the Issuer Client. Your **my.oekb Customer Platform administrator** must request the following service for the Issuer Client.

Issuer Client

ISSUER STANDARD READ (for Issuers only) - approved by OeKB CSD
Further Admins (more than 2) or STANDARD User - approved by your Platform Admin
INITAL Admin (for the first two Issuer Client admins) - approved by OeKB CSD

The following procedure is required for the Issuer Client:

1. Your Customer Portal Admin assigns the above mentioned Issuer Client Services in the OeKB Customer Portal to your prospective Issuer Client admin users.
2. Please note that only one service per user is allowed, multiple selections are not possible. An admin role with additional operational functions, e.g. "admin incl. TA_Standard" can only be assigned by your Issuer Client Administrator.
3. On the following business day these users appear with status "preliminary" in the Issuer Client.
4. For the first two INITIAL admins OeKB CSD generates an initial password and activates your admin users in the Issuer Client. For any further admin and also for standard users this must be done by your Issuer Client Administrator.
5. Your INITIAL Admin receives a reply from settlement@oekb-csd.at with an initial password and information that the issuer client admins are active.

Subsequently, the administration of further (more than 2) admin and also for the standard users must be done by your Issuer Client Admins, please refer to chapter 2.2 "Activate new user".

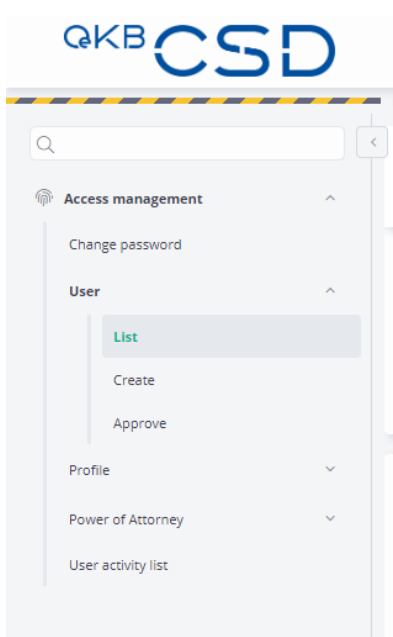
2.2 Activate new user

After assigning the respective authorization via the OeKB CSD self-service platform by your organization's administrator, the users will be available for activation in the issuer platform.

Thereafter your administrator can activate these users via the following steps:

Prerequisite:

- Logged in as User Role **e.g. IC_EXTERN_ADMIN**
- Navigate to "Access Management" → "User" → "List":



- **Select Preliminary User that is to be activated from the list** (Please do refrain from creating users manually with User – create. These manually created users will be deleted regularly whenever a new deployment is installed)
- **Populate new user data**
 - Set initial password
 - Choose from the following profiles (please find a detailed description of the different functions under chapter 1.3):
 - **IC_EXTERN_ADMIN** (for your organizations administrator that will create further profiles and users via the issuer platform for your organization)
 - TA_READ (for users that shall only have read rights)
 - TA_STANDARD (for all users that shall perform operations on securities, including issuer, volume change and approval via the 4-eyes principal)
 - IC_EXTERN_ADMIN_inkl_TA_STANDARD (for all users that shall perform operations on securities, including issuer, volume change and approval via the 4-eyes principal AND are also system administrator).

- PA_READ (for users that shall only have read rights)
- PA_STANDARD (for all users that shall perform operations on securities (suspend an income event)
- IC_EXTERN_ADMIN_inkl_PA_STANDARD (for all users that shall perform operations on securities (suspend an income event AND are also system administrator)
- IA_READ (for users that shall only have read rights)
- IA_STANDARD (for all users that provide security information via the issuer client)
- IC_EXTERN_ADMIN_inkl_IA_STANDARD (for all users that provide security information via the issuer client AND are also system administrator)

NOTE: The profile CA shall not be selected yet. OeKB CSD is still conducting testing concerning this profile!

- CA_READ (for users that shall only have read rights)
- CA_STANDARD (for all users that provide corporate action information via the issuer client)
- IC_EXTERN_ADMIN_inkl_CA_STANDARD (for all users that provide corporate action information via the issuer client AND are also system administrator)
- ISSUER_STANDARD_READ (for users/issuers that shall only have read rights)
- IC_EXTERN_ADMIN_inkl_IA_STANDARD (for users/issuers who have read rights AND are also system administrators)

Access management / User / Create (USRENT001)

User

Username * User1 Full Name * Max Mustermann Email Address max.mustermann@email.at

zGP Id Not specified Institution zGP Id Not specified

Password

Password Password Verify Password Password validity period (days) 90 Maximum password retry count 3

Preferred Language English Group Name * Participant GIBAATWGXIX Profile Name * None

Allow connections from

Back Reset Validate Submit

— Validate and Submit:

Back Reset Validate Submit

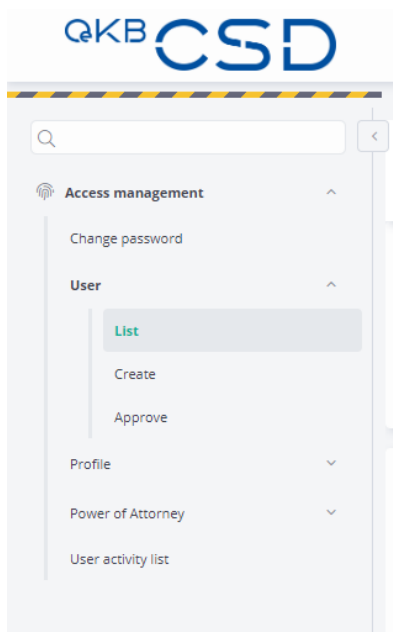
— Approve via the 4-eyes approval

2.3 Reset User password

If a user enters the wrong password 3 times (or according to the settings you chose) in a row the user will be disabled and has to be reactivated.

Prerequisite:

- Logged in as User Role **ADMIN** or any combination of **ADMIN**
- Navigate to “Access Management” → “User” → “List”:



- Choose the respective user from the list (status “disabled”)
- Activate the user via the “Activate” button on the bottom right (click on the 3 dots):

- Approve via the 4-eyes approval
- Navigate to “Access Management” → “User” → “List” again
- Choose the user and set a new password again
- Validate, Modify

— Approve via the 4-eyes approval

Form fields and controls:

- Password:
- Verify Password:
- Password validity period (days):
- Maximum password retry count:
- Preferred Language:
- Group Name:
- Profile Name:
- Allow connections from:
- Buttons: Back, Reset, Validate, Modify

2.4 Create new profiles

— Navigate to Access Management → Profile → Create

— Choose a name for your new profile:

Page structure and fields:

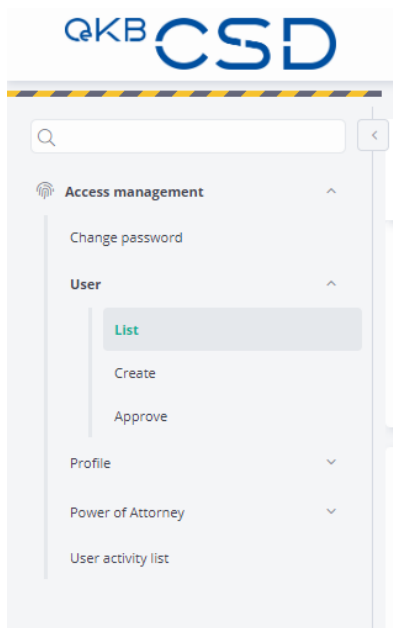
- Header: QKB CSD, TEST ENVIRONMENT
- Breadcrumb: Access management / Profile / Create
- Section: Profile
- Name:
- Type:
- Buttons: Reset, Apply
- Sidebar:
 - Access management
 - Change password
 - User
 - Profile
 - List
 - Create
 - Approve
 - Power of Attorney
 - User activity list

- Select the respective authorizations for the profile by marking the check boxes:

- Validate and Approve
- Approve via the 4-eyes approval

2.5 Assign a profile to a user

- Navigate to “Access Management” → “User” → ”List”:



- Choose the respective user from the list and open the user data

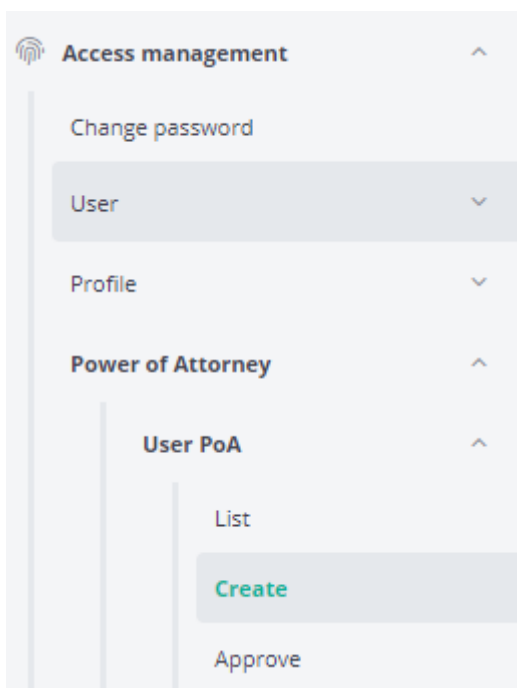
- Change the profile in the field “Profile Name” to the new profile you want to assign:

- Validate and click Modify
- Approve via the 4-eyes approval

Users with multiple functions (e.g. TA and PA)

2.6 Assign multiple profiles to a user

A user can only be submitted with a first profile (e.g. TA). If the same user needs also other functions (e.g. PA), the ADMIN users have to create a POA (Power of attorney) for this user:



Step 1: Create User POA

Access management / Power of Attorney / User PoA / Create

User PoA

Grantor *
Paying Agent OEKOATWWXXX

Granted to *
Participant OEKOATWWXXX

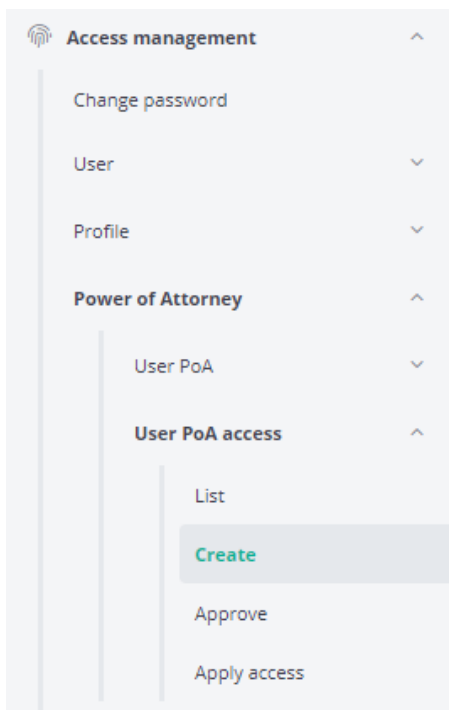
Active period
Between yyyyymmdd and yyyyymmdd

Back Reset Validate Submit

“Grantor” is always the additional role the user needs. “Granted to” needs to be filled with the current role the user has. Example: If the user is a TA (Participant) and also needs to have a PA profile, the selection needs to be as shown above.

Once finished, this action needs to be validated and submitted, and a second ADMIN needs to approve it.

Step 2: Create User PoA access



Access management / Power of Attorney / User PoA access / Create

User PoA access

Power Of Attorney *
Paying Agent RZOOAT2LXXX - Participant RZOOAT2LXO

Granted to User *
None

Grantor Profile *
None

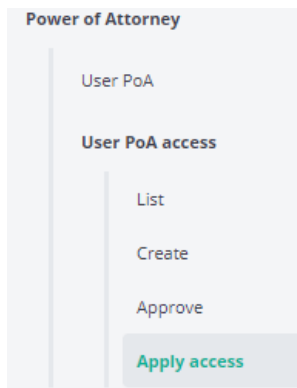
Back Reset Validate Submit

The ADMIN has to select the PoA created under step 1 (e.g. PA to Participant) and can then select the respective user via Dropdown menu (Granted to user). A Grantor profile also has to be selected.

This action has to be validated and submitted, and a second ADMIN needs to approve.

Change between different Roles

The user, who has been given different roles via PoA can switch between profiles as follows:



The screenshot shows a sidebar menu for 'Power of Attorney' with options: 'User PoA', 'User PoA access', 'List', 'Create', 'Approve', and 'Apply access' (highlighted in green). Below the sidebar, the breadcrumb path is 'Access management / Power of Attorney / User PoA access / Apply access'. The main heading is 'Apply PoA Access'. A dropdown menu 'Apply Access to Group' is set to 'Participant OCSDATWXXXX'. At the bottom are 'Reset' and 'Apply' buttons.

Power of Attorney

User PoA

User PoA access

List

Create

Approve

Apply access

Access management / Power of Attorney / User PoA access / Apply access

Apply PoA Access

Apply Access to Group

Participant OCSDATWXXXX

Reset Apply

The user now can select between the different role/s attributed to him.

NOTE: If a Power of Attorney across different institutions is needed, this can only be done by setting up an additional User within the grantor institution for the grantee institution.

3. Create DGC (section 2.1 of the GTC)

Digital global certificates (DGC) as defined by the DepotG can be created in the IT system of OeKB CSD for bearer bonds and investment certificates which OeKB CSD keeps and administers as Issuer CSD.

A DGC is created in the IT system of OeKB CSD (Issuer Platform) on the basis of the information electronically transmitted to OeKB CSD on behalf of the issuer on the rights to be securitised in the DGC in the form of a structured digital reference data record (REDA-I) including the supplementary information transmitted in non-structured form (REDA-II).

Description of the structured digital reference data record (REDA-I)
for Creating a DGC in Section "Prepara Reference Data" (Issuer Platform Client):

Section	Attribute Name	Type	Explanation	Relevance of attributes per security type					
				Coupon (fix)	Coupon (variable)	Discount	Warrants	Certificates	Mutual Funds
HEADER	ISIN	Code	International S ecurity I dentification N umber as a unique identifier of a security	predefined	predefined	predefined	predefined	predefined	predefined
	Status	Code	FI Status. For DGC creation "Preliminary"	derived	derived	derived	derived	derived	derived
IDENTIFICATION	ISIN	Code	International S ecurity I dentification N umber as a unique identifier of a security	predefined	predefined	predefined	predefined	predefined	predefined
	Security type	Code	Possible Security types for DGC Create are: Discount, Coupon, Warrant, Certificate, Ancillary Right, Mutual Fund	derived	derived	derived	derived	derived	derived
	Security Classification	Code	CSD internal classification	derived	derived	derived	derived	derived	derived
	EFIC	Code	Security Type Code assigned according to underlying security type: – 2000 = Bonds and bond-like bonds – 2800 = Bonds with a certificate-like structure – 3000 = Warrants – 4000 = Certificates (securitised derivatives and similar) – 5000 = Investment Funds – 6000 = Ancillary Rights	predefined	predefined	predefined	predefined	predefined	predefined
	CFI code	Code	Six-letter-code to classify an FI's structure and function	predefined	predefined	predefined	predefined	predefined	predefined
	Short Name (FISN)	Text	Short standardised description for FIs	predefined	predefined	predefined	predefined	predefined	predefined
	Short Description	Text	Security Name (short)	predefined	predefined	predefined	predefined	predefined	predefined
	Long Description	Text	Security Name (long)	predefined	predefined	predefined	predefined	predefined	predefined

	Security Name	Text	Security Name assigned by the Issuer/TA	optional	optional	optional	optional	optional	optional
	Transitional Status	Code	Substatus to the FI Status set according to the workflow status. For DGC creation "T2S Reda Link Creation Complete" or "T2S Reda Maintenance Complete"	derived	derived	derived	derived	derived	derived
ISSUANCE	(T2S) Name Valid from	Date	Valid from Date for T2S Reda Creation.	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Issuer	Code	Issuer Platform BIC and name of the Issuer	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Transfer Agent	Code	BIC and name of the TA (see GTC 2.3)	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Paying Agent	Code	PA's BIC and name (see GTC 2.3)	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
	Corporate Action Agent	Code	CA's BIC and name (see GTC 2.3)	optional	optional	optional	optional	optional	optional
	Information Agent	Code	IA's BIC and name (see GTC 2.3)	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
	First Credit Date	Date	Derived from the first date of credit on a T2S account (automatically filled after initial credit)	derived	derived	derived	derived	derived	derived
	Form of Representation	Code	Only DGC is allowed	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Form of Security	Code	Only "Bearer" securities are allowed for DGC creation	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Form Of Custody	Code	Only "CCC - Collective Clearing Custody" is allowed for DGCs	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Law Type	Code	"AT" or "DE"	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
	Country of Issuance	Code	Country Code indicating issuers domicile	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Terms and Conditions	PDF Upload	Filename to start with ISIN	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
	Issue/IPO date	Date	Earliest Date for Activation of the FI at the same time first possible settlement date for T2S instructions if bigger than or equal to current date	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
	Intended Settlement Date	Date	Date for Intended T2S Settlement of the Issuance if different from the Issue/IPO date. This date is calculated by the Issuer Platform if not filled	optional	optional	optional	optional	optional	optional

Settlement Account	Code	No. of the TA's Securities Account or Distribution Account held with and operated by OeKB CSD to which the face quantity is to be credited	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Distribution Account	Code	No. of TA's Distribution Account held with and operated by OeKB CSD on T2S	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
Cash Account Identifier	Code	No. of PA's Securities Account as Identifier for the correct cash account	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
Quantity	Numeric	Face Quantity of the DGC (for nominally denoted securities up to 2 decimal places, for unit securities up to 5 decimal places)	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Quantity Code	Code	"Units" or "Nominal Amount" ("Stück-" oder "Prozentnotiz")	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
Face Value Currency	Code	For available Currency Codes see Drop Down	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Nominal Value Currency	Code	If Qty. Code "Nominal Amount" same Currency Code as "Face Value Currency"; if Qty. Code "units" value = XXX (for available Currency Codes see Drop Down)	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Payment Currency	Code	Currency Code for payments regarding Income and Corporate Actions (for available Currency Codes see Drop Down)	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Quantity Of Securities Issued	Numeric	Calculated as "Quantity" minus "Quantity on Distribution Account". Not specified for FI in status Preliminary	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
Settlement quantity minimum	Numeric	States the minimum quantity that has to be reached in order to be able to trade this security in T2S	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Settlement quantity multiple	Numeric	States the increments in which the security can be traded AFTER reaching the "Settlement Quantity Miminum"	mandatory	mandatory	mandatory	mandatory	mandatory	mandatory
Is Quantity Increaseable	Yes/No	If "Yes" then the security is eligible to be increased in the future	default NO	default NO	default NO	default NO	default NO	default NO
Is Quantity Decreaseable	Yes/No	If "Yes" then the security is eligible to be decreased in the future	default NO	default NO	default NO	default NO	default NO	default NO
Quantity Cap	Numeric	States the quantity cap for future increases	optional	optional	optional	optional	optional	optional

STRUCTURAL	Bond Type	Code	fixed or variable interest rates	mandatory	mandatory	n/a	n/a	n/a	n/a
	Business day convention	Code	The business day convention determines how to proceed when the coupon date, which is relevant for the payment, falls on a non business day. Possible values are “following”, “modified following”	mandatory	mandatory	mandatory	n/a	n/a	n/a
	Interest Rate	Numeric	Interest Rate (nominal) up to 9 decimal places	mandatory	n/a	n/a	n/a	n/a	n/a
	Interest Payment Period Code	Code	"Yearly", "Every 6 Months", "Quarterly", "Monthly", "once at Maturity", "Irregular" (= not calculable)	mandatory	mandatory	n/a	n/a	n/a	n/a
	Start of interest period	Date	First day of interest period for coupon payments	mandatory	mandatory	n/a	n/a	n/a	n/a
	First Coupon Date	Date	First theoretical coupon date as basis for the calculation of the real first coupon date (for bonds where coupon dates change)	mandatory	mandatory	n/a	n/a	n/a	n/a
	Last Coupon Date	Date	Very last coupon date to be paid during the life cycle of a bond (usually equal to redemption date)	mandatory	mandatory	n/a	n/a	n/a	n/a

	Interest Calculation Method	Code	<p>30/360 (DE) - Day calculation German method (1 month = 30 days, 1 year (divisor) = 360 days) MICO Code A013</p> <p>ACT/ACT (ENGLISH) - Day calculation English method (Months = exact; 1 year (divisor) = 365 or 366 days if the 29.02. is included in the coupon period (act/act) MICO Code A009</p> <p>ACT/360 (FRENCH) - Day calculation French method (Months = exact, 1 year (divisor) = 360 days) MICO Code A004</p> <p>ACT/365 without 29.2. - Day calculation (Months = exact without taking into account the leap year; 1 year (divisor) = 365 days) MICO Code A014</p> <p>ACT/365 with 29.2. - Day calculation (Months = exact, 1 year (divisor) = 365 days) MICO Code A005</p> <p>ACT/ACT (ICMA) - Day calculation ICMA method 251 (actual/actual) (Months exact; 1 year (divisor) = number of days in the coupon x number of coupons per year) MICO Code A006</p> <p>ACT/ACT (ISDA) - Day calculation ISDA method (actual/365) Accrual (months exact; 1 year (divisor) = divided by the number 365 or 366 in the case of leap years) MICO Code A008</p> <p>No Calculation Method No interest calculation method Distribution of absolute amounts or percentages</p>	mandatory	mandatory	n/a	n/a	n/a	n/a
--	-----------------------------------	------	---	-----------	-----------	-----	-----	-----	-----

	Irregular coupon type	Code	<p>"last short": e.g. bond has annual coupon dates and the very last interest period is shorter than one year. "last long": e.g. bond has annual coupon dates and the very last interest period is longer than one year.</p> <p>Special Rule for "last short" (technically): If Input is as follows: - Business Day Convention = "Modified following" AND - Adjusted = "TRUE"</p>	mandatory	mandatory	n/a	n/a	n/a	n/a
	Payable on Banking Day	Yes/No	States if (coupon) payments are payable on a Target Day (when Austrian Holiday falls on a Target Day)	default NO	default NO	default NO	n/a	n/a	n/a
	Irregular Coupon Dates	Yes/No	States if coupon dates are calculable or not (irregular coupon dates are set randomly)	default NO	default NO	n/a	n/a	n/a	n/a
	Interest payment with delay	Yes/No	If coupon date (e.g. 30.06.2024) deviates from interest period (e.g. 01.01.2023 - 31.12.2023)	default NO	default NO	n/a	n/a	n/a	n/a
	Coupon Date	Date	Day when Interest Payment is due (dependency on Business day convention in case of adjusted coupon dates); coupon date can also be on a Saturday or Sunday or holiday when T2S is not open.	mandatory if coupon date is unadjusted	mandatory if coupon date is unadjusted	n/a	n/a	n/a	n/a
	Extendable	Yes/No	If "Yes" then this security can be extended beyond final maturity according to the Terms and Conditions	default NO	default NO	default NO	default NO	default NO	default NO
	Callable	Yes/No	If "Yes" then this security can be called by the issuer before reaching final maturity	default NO	default NO	default NO	default NO	default NO	default NO
	End Of Month Rule	Yes/No	<p>"Yes": a security that pays a coupon on the last actual day of a month will always pay coupons on the last day of the month. Exception: If coupon dates are "adjusted" and "ultimo" coupon date is set according to the Business Day Convention (see also field "Adjusted")</p>	default NO	default NO	default NO	default NO	default NO	default NO

	Adjusted	Yes/No	Yes: in case of coupon date not on a T2S Opening Day (Day of Operation) => coupon date adjusted according to applicable Business Day Convention; No: coupon date always kept, even if not on a T2S Opening Day (Day of Operation)	default NO	default NO	default NO	default NO	default NO	default NO
	Smallest Denomination Calculations	Yes/No	States if the interest calculation is based on the smallest denomination Calculation without consideration of the smallest denomination: 0,75833333% (9 decimals) => interest amount 758,33 EUR Examples for calculation with consideration of the smallest denomination: - smallest denomination 100.000: 0,75833% => interest amount 758,33 EUR (0,758333333*100.000/100) - smallest denomination 10.000: 0,7583% => interest amount 75,83 EUR (0,758333333*10.000/100) - smallest denomination 1.000: 0,758% => interest amount 7,58 EUR (0,758333333*1.000/100) - smallest denomination 100: 0,76% => interest amount 0,76 EUR (0,758333333*100/100)	default NO	default NO	n/a	n/a	n/a	n/a
	Security term	Code	States the finite nature of the financial instrument. Possible values are "Finite" or "Perpetual" (for infinite annuities, for example).	CSD entry	CSD entry	CSD entry	n/a	n/a	n/a
	Redemption Date	Date	States the final redemption date of the security	mandatory if not infinite	mandatory if not infinite	mandatory if not infinite	n/a	optional	n/a
	Expiry Date	Date	relates to the T2S Expiry Date based on the redemption date where applicable	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	T2S Expiry Date	Date	Indicates the day with which settlement is no more possible in T2S	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry

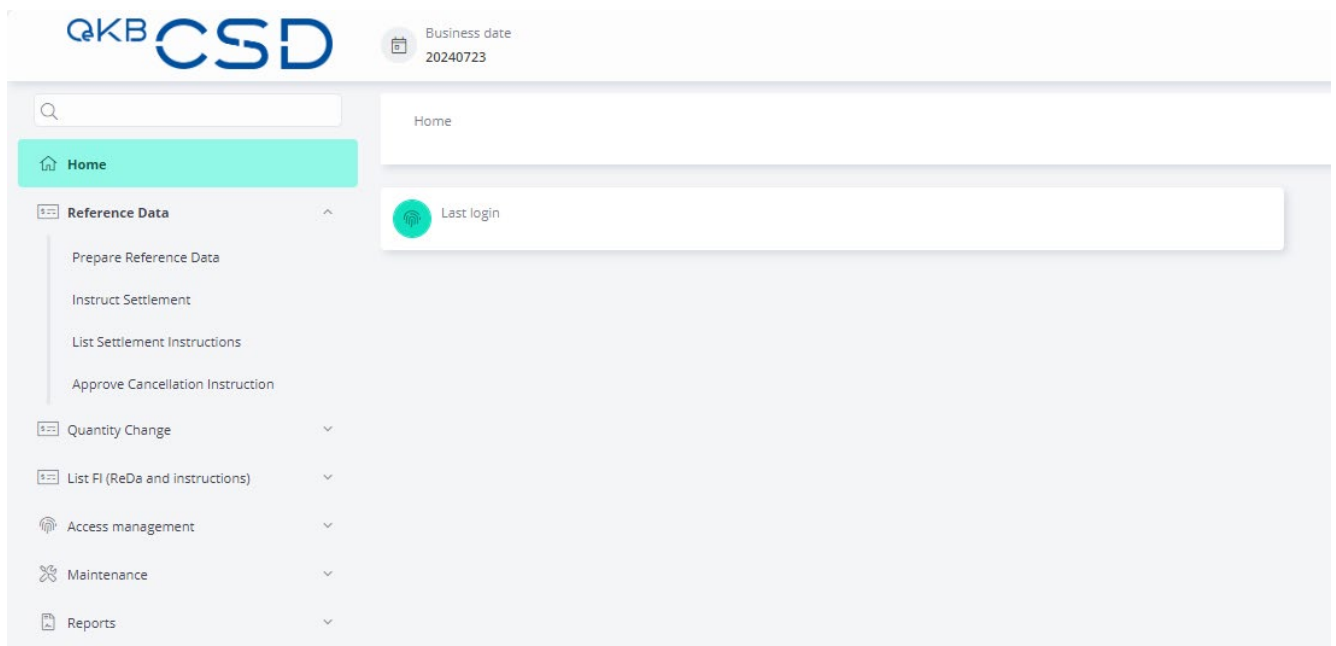
	Partial redemption eligible	Yes/No	If "Yes" then the security is eligible for possible future partial redemptions (PCAL)	default NO	default NO	default NO	default NO	default NO	default NO
	Pool factor eligible	Yes/No	If "Yes" then the security is eligible for possible future pool factor redemptions (PRED)	default NO	default NO	default NO	default NO	default NO	default NO
	BPUT Option Scheduled	Yes/No	Option for bondholder to request an early redemption. To be chosen if "Payment Date" and "Deadline Date" is predefined in the terms and conditions of the bond. Follow Up fields: - Payment Date: Usually (but not necessarily) on the same day as coupon dates and can also be on a Saturday or Sunday - Deadline Date: Date until the BPUT option must be instructed with the issuer or its paying agent. - Price: Price for the repayment (e.g. at par = 100%), if already predefined in the terms and conditions of the bond	default NO	default NO	default NO	n/a	n/a	n/a
	BPUT Option Unscheduled	Yes/No	Option for bondholder to request an early redemption. To be chosen if "Payment Date" and "Deadline Date" is not predefined in the terms and conditions of the bond	default NO	default NO	default NO	n/a	n/a	n/a
	Final Redemption Price	Numeric	Price to be repaid at maturity	optional	optional	optional	n/a	n/a	n/a
	Is Subject To SEDI	Yes/No	CSD internal classification	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry	CSD entry
	Is Subject To SRDII	Yes/No	CSD internal classification	n/a	n/a	n/a	n/a	n/a	n/a
	US tax 871m	Yes/No	If "Yes" then this security is in scope of US tax section 871(m)	default NO	default NO	default NO	default NO	default NO	default NO
	Private Placement	Yes/No	If "Yes" then the security is marked as private placement and will not be published publicly	default NO	default NO	default NO	default NO	default NO	default NO

	Guaranteed	Code	Mark "Yes" if security is guaranteed by a 3rd party unconditionally. First values are delivered by the NNA derived from TCs. The modification or approval has to be done by the TA in his discretion.	prefilled	prefilled	prefilled	n/a	n/a	optional
	In Default	Yes/No	States if the security is in default	default NO	default NO	default NO	n/a	n/a	n/a
	Securities Act Rule 144A Applicable	Yes/No	Marked "Yes" if the FI is subject to Rule 144A. Only for Issuer Republic of Austria	default NO	default NO	default NO	default NO	default NO	default NO
	Stripping Eligible	Yes/No/ Yes - Active	Only for Issuer Republic of Austria, marked according to stripping eligibility or status	default NO	default NO	n/a	n/a	n/a	n/a
	Legal Basis	Text	Text for legal source in connection with the issuance. Especially used by Issuer Republic of Austria	optional	optional	optional	optional	optional	optional

3.1 Create DGC via Issuer Platform Client (GUI)

Prerequisite:

- Logged in as User Role Transfer Agent
- Navigate to “Reference Data” → “Prepare Reference Data”:



- Select ISIN

Reference Data / Prepare Reference Data

Reference Data

Search financial Instruments

ISIN:

Security type:

Issuer:

Status:

Transfer Agent:

Paying Agent:

No.	ISIN	Security type	Security Classification	Short Description	Transfer Agent	SME	Quantity	Quantity Code	Face Value Currency	Issue / IPO date	Redemption Date	T2S Expiry Date	First Credit Date	ZWP Continuous Update	Status
1	AT0000A25N12	Mutual Fund	C	ERSTE ST BIOT EUR I01(A)		Yes		UNITS	EUR	20190215	20210813	20210813		No	Preliminary (T2S Reda Link Creation Complete)
2	AT0000A25H07	Mutual Fund	C	ERSTE ST BIOT EUR I01(V)		Yes		UNITS	EUR	20190301	20210813	20210813		No	Preliminary (T2S Reda Link Creation Complete)

- Populate at least mandatory reference data attributes and check all values revealed (the visible fields and mandatory fields might vary depending on the Security Type)

Issuance Data:

- **Issuer** → Is prepopulated and can be modified by inserting the appropriate BIC
- **Paying Agent** → Select the Paying Agent for the respective security from the drop down

- **Information Agent** → Is populated with the Paying Agent value and can be modified by using the drop down
- **Law Type** → Select the appropriate Law Type from drop down
- **Terms and Conditions** → Upload PDF document via Upload button
- **Issue / IPO date** → Select the appropriate issue date for the issuance
- **Settlement Account** → Select respective T2S OCSD Participant or Distribution Account for settlement from drop down

Volume

- **Quantity** → Enter the face quantity of the issuance
- **Face Value Currency** → Choose Face value currency of the security
- **Settlement Quantity Minimum** → Input the minimum tradeable amount
- **Settlement Quantity Multiple** → Input in what increments settlements can be instructed (increments are effective after reaching the Settlement Quantity Minimum)
- **Is Quantity Increasable** → Mark “YES” if security shall be increasable
- **Is Quantity Decreasable** → Mark “YES” if security shall be decreasable
- **Quantity Cap** → input quantity cap for future increases (especially relevant if “Is quantity is increasable” was marked “yes”)

Structural

- **Bond Type** → Choose between “fixed” and “variable”
- **Business Day Convention** → Choose the respective Business Day Convention
- **Interest Rate** → Input interest rate
- **Interest Payment Period Code** → Choose the interest payment interval from the drop down
- **Start of interest period** → Input starting date of interest period for the security
- **First Coupon Date** → Input first coupon date
- **Last Coupon Date** → Input last coupon date

- **Interest Calculation Method** → Select the calculation method from the drop down
- **Payable On Banking Day** → Select Yes/No
- **Irregular Coupon Dates** → Select Yes/No
- **Interest payment with delay** → Select Yes/No
- **Extendable** → Select Yes/No
- **Callable** → Select Yes/No
- **End Of Month Rule** → Select Yes/No
- **Adjusted** → Select Yes/No
- **Smallest Denomination Calculations** → Select Yes/No

Tenor

- **Redemption Date** → Input the redemption date of the security:

- Click on **Validate** for automated plausibility check:

- If validation fails, then check the respective attribute that will be marked with as an error:

✖ **Number of errors found on page: 1. Check below for details.**

— If validation is successful, then you can proceed to “Submit”:

ℹ **Validation successful. No errors found.**

— Submit for 4-Eyes Approval:

After Submit the ISIN is placed in “Approve” status and must be approved by another User (4-Eyes):

ℹ **Operation Submit executed successfully. Item placed in Approve status.**

3.1.1 Approve Issuance (4-eyes)

Prerequisite:

— Logged in as User Role Transfer Agent (different user than the one submitting the issuance)

— Navigate to “Reference Data” → “Instruct Settlement”:

Reference Data / Instruct Settlement

Reference Data

Search financial instruments

ISIN: Security type: Issuer:

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No.	ISIN	Security type	Short Description	Transfer Agent	Form Of Representation	Quantity	Quantity Code	Face Value Currency	Issue / IPO date	Redemption Date	Status	Next status
1	AT0000A3DSD1	Coupon	ERSTE PF24-28/1920	GIBAATWGXXX	DGC - Digital Global Certificate	1,000,000.00	NOMINAL AMOUNT	EUR	20240703	20280703	Approve	Active

Show: 10 20 25 50 100

Showing 1 to 1 of 1 records.

— Choose ISIN that is to be approved

— Scroll down, check all values of REDA-I and the plausibility of REDA-II then click on Approve (or Reject):

3.2 Create DGC via Bulk Issue interface

This section describes the procedure "Create DGC via Bulk Issue interface" ("DGC Bulk Issue" connection to the Issuer Platform). The aim of the procedure is to enable the issuer to issue digital global certificates in an automation-supported manner pursuant to § 24 lit. e DepG.

A DGC Bulk Issue Message ("Request") contains at least one Issue Record. An issue record contains the securities information (REDA I and REDA II) for exactly one issue.

3.2.1 Security types supported by the interface

	CFI-Code	Product group
—	Certificates Eaaaaa	4000
—	Warrants Raaaaa	3000
—	Coupons Daaaaa	2000 (2800)

A check with regard to product group takes place insofar as notifications are rejected which have other product groups than the three (four) mentioned above.

3.2.2 Process description

3.2.2.1 Data transmissions

Requests can be sent via the following interfaces:

- MFT or

— Webservice

3.2.2.2 Syntactic validation

The syntactic validation of the report is performed in the "Reporting Service of OeKB Group" in the form of consistency checks (mandatory fields, plausibility). No functional validation and/or processing takes place via the Meldeservice interface.

If the result of the check is positive, the report is forwarded to the Issuer Platform application for functional validation and dissemination.

In the event of a negative check result, the issuer receives an "error" response.

The description of the error response can be found in section 3.2.8.

3.2.2.3 Functional validation

The securities information in the request is validated in the Issuer Platform application for each issue.

If the validation result is positive, the instruction required for crediting the securities account noted in the request is created.

A "success" response (complete absence of warnings) is returned.

If the result of the check differs from the desired result, the issue in question is given the status "processed with errors". Errors are divided into three categories.

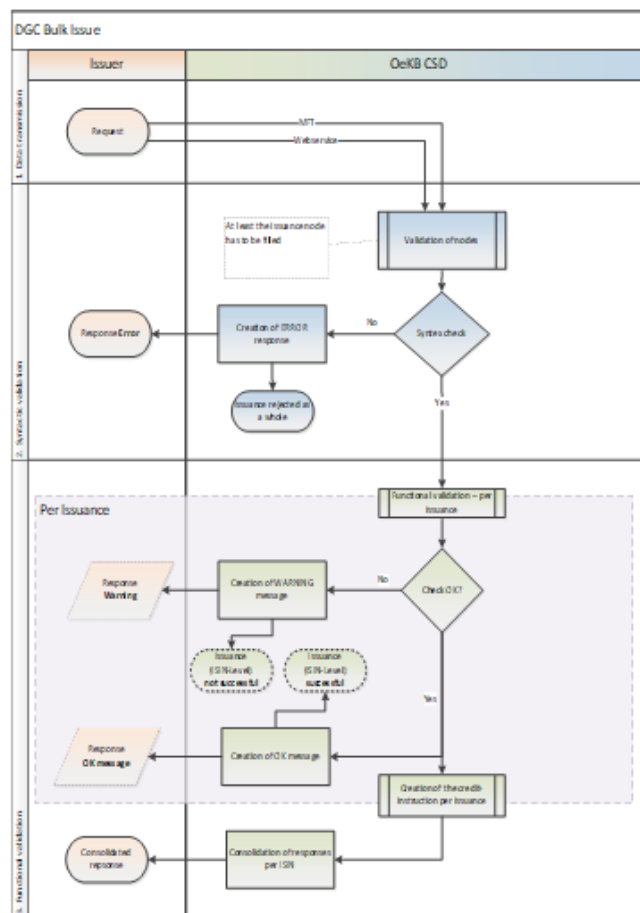
- **ERROR:** the securities issue was rejected for the serious reasons specified in the details. The sender of the request receives an "Error" response. The issue record has not been created in the Issuer Platform. Remediation can be done by sending a corrected request or by creating the record in the Issuer Platform GUI.
- **WARNING:** the issue record has been created in the Issuer Platform, but the securities creation process has been interrupted for the reasons mentioned in the details. The sender of the request will receive a "Warning" response. The description of the warning response can be found in section 9. Remediation can be done by sending a corrected request or by correcting the record in the GUI of the Issuer Platform.
- **INFO:** the securities creation process has been continued, despite the presence of slight defects. These deficiencies are visible in the GUI of the Issuer Platform.

3.2.2.4 Creation of securities

After the successful functional verification, the corresponding instruction for crediting is issued. The securities are booked on the Intended Settlement Date, but no earlier than on the issue date, and are confirmed by a settlement confirmation, irrespective of the DGC bulk issue procedure. The delivered securities volume can be disposed of by means of a settlement instruction as of the time of the confirmation.

Note: Multiple submissions in one DGC Bulk Issue Request.

The DGC Bulk Issue process, as described in Figure 1, remains unchanged even if securities information for several deposits is transmitted in one collected message. The sub-processes "Data Transmission" and "Syntactic Validation" refer to the entire message. Accordingly, these sub-processes are applied simultaneously to all issues in the request and their meta-information. The other sub-processes are performed individually for each issue. If security conditions apply to several issues (collective conditions), referencing within the submissions to the collective conditions to be defined once as an attachment is sufficient.



Process flow, DGC Bulk Issue

3.2.3 Communication via the Webservice interface

In the case of web service communication, the DGC Bulk Issue Requests are made available to the Issuer Platform application in the form of a Meldeservice - web service call. The response message is sent immediately in response to the initial web service call.

3.2.4 Communication via the MFT interface

Participants in the DGC Bulk Issue procedure have writing permission in the corresponding Managed File Transfer (MFT) folder. Data is transferred to the MFT folder via SFTP. Deletion of uploaded files by the issuer is not possible.

The XML files submitted by the issuer are read by the application and removed from the MFT folder.

The response files are made available to the issuer by the Issuer Platform via the reporting service of OeKB AG in a separate MFT directory.

3.2.4.1 Network settings

The current network settings are communicated to the participants in the DGC Bulk Issue procedure upon connection or changes by the functional department.

3.2.4.2 File name syntax

Request File Format: <kunden_id>.xml

Response File Format: <kunden_id>_response_<zeitstempel>.xml

Examples:

Request: urkunde_lieferung_03.05.2018.xml

Response: urkunde_lieferung_03.05.2018_response_20220926091045.xml

3.2.4.3 File Directory structure

The following directories are available for communication in the MFT Server folder:

<kunden_home_dir>/request	In this directory the messages are expected
<kunden_home_dir>/processed	Processed messages are moved to this directory. Moving is the implicit confirmation of receipt. The moved messages remain accessible in this directory for 30 days. After 30 days they are automatically deleted.
<kunden_home_dir>/response	Responses are provided in this directory.

3.2.4.4 Cleaning up the MFT directories

The collected response messages should be deleted by the participant.

If the responses are not deleted by the participant and the files are older than 30 days, they can be deleted by the OeKB MFT server administrator, regardless of whether they were actually collected or not.

3.2.4.5 Maximum message size

An XML file must not exceed the maximum size of 20 MB. An attachment must not be larger than 10 MB.

3.2.5 Authentication methods

3.2.5.1 Authentication methods via the Webservice interface

In the case of the web service interface, the subscriber is authenticated using standard web service basic authentication. Usernames and passwords are provided to the subscriber for this purpose.

3.2.5.2 Authentication methods via the MFT interface

With the MFT interface, authentication is performed using:

- Client Certificate (min. 4096 Bytes, type of key: SSH-2 RSA) and
- MFT Server usernames und passwords

3.2.6 Definitions of the XML files (XSD) per interface

The securities information is transferred in XML files. The definitions of the XML files (XSD) are described in section 3.2.7 (following [Link](#)) as well as the schemas referenced via URL in sections 3.2.6.1.1 and 3.2.6.1.2.

3.2.6.1 Definition of the XML-Files (XSD) via the Webservice interface

3.2.6.1.1 Message

Scheme description „WertpapierMeldung.xsd“, URL: <http://schemas.oekb.at/meldeservice/xsd-doku/xsd-doku/v1.2/wertpapierMeldung/wertpapierMeldung.html>

3.2.6.1.2 Response

Scheme description „meldungResponse.xsd“, URL: <http://schemas.oekb.at/meldeservice/xsd-doku/xsd-doku/v1.2/meldungResponse/meldungResponse.html>

3.2.6.2 Definition of the XML-Files (XSD) via the MFT interface

The scheme descriptions for the connection via MFT are basically the same as under section 3.4.6.1.

3.2.7 XML-fields table for the XSD scheme

See Definition of the XML fields to be filled by the participant for the DGC Bulk Issue Request and Definition of the XML fields to be expected by the participants in the responses under following [Link](#).

3.2.8 Error and warning codes

3.2.8.1 Error – Response

The request was rejected and not forwarded for functional validation.

The entire package must be (corrected and) retransmitted.

The `meldungResponse/OK` node is set to **false**.

Error Code	Description	XML/XSD field
SYS_FORWARD_FAILURE	Internal communication error, the message could not be processed	<code>meldungResponse/error/errorCode</code>
SYS_SCHEMA_ERROR	The message is not a valid XML document. The error code only affects MFT messages. When connecting via web service, the http error "400: bad request" occurs.	<code>meldungResponse/error/errorCode</code>

3.2.8.2 Warning – Response

The request has been forwarded for functional validation.

This is indicated by setting `meldungResponse/OK` node to **true**.

(The node can still be set to **false** by other services (ISIN, Meldestelle) if they are used in the same request).

The functional validation was performed per issue (ISIN).

Per issue (ISIN = `meldungResponse/emission/dtgMeldung/geschaeftsfallNummer`) there are

- No warnings (Success, ISIN was issued) **or**
- Exactly one node `meldungResponse/emission/dtgMeldung/warning/warningCode` (**no success**, ISIN must be repaired)

Error code	Description	XML/XSD field
3i_NOK_RESULT	The issuance for the repsective ISIN is faulty and needs to be repaired/resubmitted	<code>meldungResponse/emission/dtgMeldung/warning/warningCode</code>

3.2.8.3 Examples

Assumption: a DGC Bulk Issue for 3 ISINs (AT0T00A2US37, AT1000A2US31, AT2000A2US31) is requested.

3.2.8.3.1 Example A: No forwarding for functional validation / processing

The request was **not** forwarded for functional validation weitergeleitet (**meldungResponse/OK = false**).

```
<?xml version="1.0" encoding="utf-8"?>
<soap:Envelope xmlns:soap="http://schemas.xmlsoap.org/soap/envelope/" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xmlns:xsd="http://www.w3.org/2001/XMLSchema">
  <soap:Body>
    <sendMeldungResponse xmlns="http://wsdl.meldeservice.oekb.at">
      <meldungResponse externeReferenzIDMeldung="3963" xmlns="http://schemas.oekb.at/meldeservice/xsd/v1.0/meldungResponse.xsd">
        <OK>false</OK>
        <error>
          <errorCode>SYS_FORWARD_FAILURE</errorCode>
          <errorText>Fehler bei der Weiterleitung der Nachricht</errorText>
        </error>
        <emission externeReferenzIDEmission="1234707" isin="AT0T00A2US37" CFICode="RWSNPA" />
        <emission externeReferenzIDEmission="123470a" isin="AT1000A2US31" CFICode="RWSNPA" />
        <emission externeReferenzIDEmission="123470c" isin="AT2000A2US31" CFICode="RWSNPA" />
      </meldungResponse>
    </sendMeldungResponse>
  </soap:Body>
</soap:Envelope>
```

3.2.8.3.2 Example B: Partial success (1 ISIN correct, 2 incorrect)

The request was forwarded for functional validation (**meldungResponse/OK = true**).

The functional validation provided the following results:

- ISIN AT0T00A2US37 positively validated and forwarded for processing (issuance).
The business case has no warning nodes
- ISIN AT1000A2US31 negatively validated.
The business case has **one** warning node.
The ISIN must be repaired and resubmitted.
- ISIN AT2000A2US31 negatively validated.
The business case has **one** warning node.
The ISIN must be repaired and resubmitted.

```
<?xml version="1.0" encoding="utf-8"?>
<soap:Envelope xmlns:soap="http://schemas.xmlsoap.org/soap/envelope/" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xmlns:xsd="http://www.w3.org/2001/XMLSchema">
  <soap:Body>
    <sendMeldungResponse xmlns="http://wsdl.meldeservice.oekb.at">
      <meldungResponse externeReferenzIDMeldung="3963" xmlns="http://schemas.oekb.at/meldeservice/xsd/v1.0/meldungResponse.xsd">
        <OK>true</OK>
        <emission externeReferenzIDEmission="1234707">
          <dtgMeldung>
            <geschaeftsfallNummer>AT0T00A2US37</geschaeftsfallNummer>
          </dtgMeldung>
        </emission>
        <emission externeReferenzIDEmission="123470a">
          <dtgMeldung>
            <geschaeftsfallNummer>AT1000A2US31</geschaeftsfallNummer>
            <warning>
              <warningCode>3iL_NOK_RESULT</warningCode>
              <warningText>AT1000A2US31 needs further processing in 3i.</warningText>
            </warning>
          </dtgMeldung>
        </emission>
        <emission externeReferenzIDEmission="123470c">
          <dtgMeldung>
            <geschaeftsfallNummer>AT2000A2US31</geschaeftsfallNummer>
            <warning>
              <warningCode>3iL_NOK_RESULT</warningCode>
              <warningText>AT2000A2US31 needs further processing in 3i.</warningText>
            </warning>
          </dtgMeldung>
        </emission>
      </meldungResponse>
    </sendMeldungResponse>
  </soap:Body>
</soap:Envelope>
```

3.2.9 Response times of the interface

The initial response is provided (under normal production conditions) immediately, but at most after 300 seconds (5 minutes), after receiving the request.

4. Change Quantity (sections 2.5 and 5.1 (6) of the GTC)

4.1 Change Quantity via Issuer Platform Client (GUI)

Prerequisites:

- Logged in as role **Transfer Agent**
- Active ISIN
- Navigate to “Quantity Change” → “Submit Quantity Change”:

The screenshot displays the 'Submit Quantity Change' form within the Issuer Platform Client. The sidebar on the left contains a search bar and a list of navigation items: Home, Reference Data, Quantity Change (expanded), List (with 'Submit Quantity Change' highlighted), Instruct Settlement, List Change Quantity Instructions, Approve Cancellation Instruction, List FI (ReDe and Instructions), Access management, Maintenance, and Reports. The main content area is titled 'Quantity Change / Submit Quantity Change' and features a form with the following fields: ISIN (with a red asterisk and a copy icon), Operation Type (a dropdown menu), Quantity Change (with a red asterisk and a copy icon), Customer Reference, Intended Settlement Date (with a red asterisk and a calendar icon), and Settlement Account (with a red asterisk and a dropdown menu). A 'Back' button is located below the ISIN field. At the bottom right of the form are 'Validate' and 'Submit' buttons.

- Enter the data to change the FI's quantity

- ISIN → Enter the respective ISIN
- **Operation Type** → Increase or Decrease
- **Quantity Change** → Quantity by which the overall quantity shall be increased or decreased
- (optional) **Intended Settlement Date** → (only to be filled if the quantity change shall settle in the future and not on the day of submit)

Quantity Change / Submit Quantity Change

Quantity Change

ISIN * AT0000A1Y2S3

Operation Type * Increase

Quantity Change * 10,000.000

Customer Reference Type a value

Intended Settlement Date yyyyMMdd

Settlement Account * OCSD205700

Back Validate Submit

— Validate and Submit the Volume Change

4.1.1 Approve Quantity Change (4-eyes)

Prerequisite:

- Logged in as User Role Transfer Agent (different user than the one submitting the volume change)
- Navigate to “Quantity Change” → “Instruct Settlement”:
- Select the respective data entry, check the data, and click on Approve (or Reject):

Quantity Change / Instruct Settlement

AT0000A1Y2S3 Approve Active

Result 2 of 2

Please review the information before submitting

ISIN * AT0000A1Y2S3

Operation Type * Increase

Quantity Change * 10,000.000

Customer Reference Not specified

Intended Settlement Date Not specified

Settlement Account * OCSD205700

Back Reject Approve

Audit

Operation	User	Time
-----------	------	------

Audit details

4.2 Change Quantity via technical interface SWIFT ISO15022 and ISO2022

See Annex 18 to the GTC of OeKB CSD.

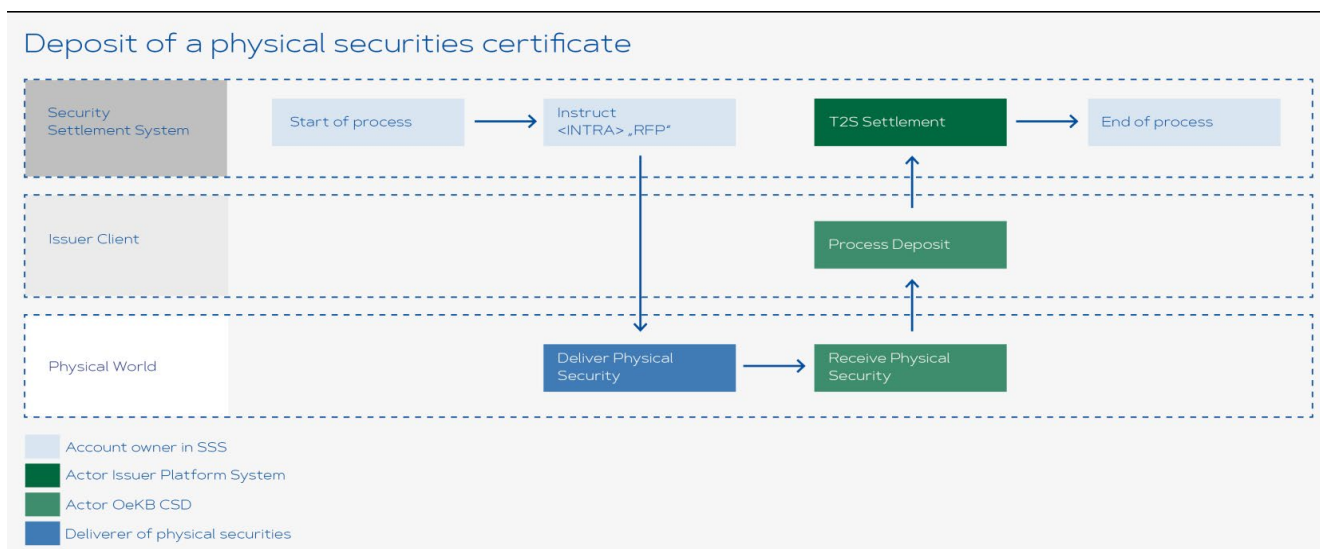
5. Physical Securities Certificates and Securities Conditions

5.1 Delivery of Physical Securities Certificates and Securities Conditions to OeKB CSD (sections 2.2.1 and 2.2.2 of the GTC)

- The holder of the securities account to which the face quantity of the security to be delivered is to be credited shall instruct the crediting of the face quantity by issuing an
 - instruction of transaction type Intra, instruction type RFP
 - for the face quantity
 - for crediting the TA's securities account and thereby indicating the Delivering Party's (OCSDATWWXXX) technical account no. OCSD232100
- The Intended Settlement Date of the instruction shall be the second T2S Opening Day after the receipt of the certificate by OeKB CSD.
- The names of the holders of the functions which are required for the safekeeping and administration of the corresponding securities by OeKB CSD as Issuer CSD pursuant to clause 2.3 of the GTC of OeKB CSD shall be specified on the security certificate.

	Agents to be stated on the PGC	
	Securities increasable/decreasable	Securities not increasable/decreasable
Paying Agent	X	X
Transfer Agent	X	
Information Agent	X	X

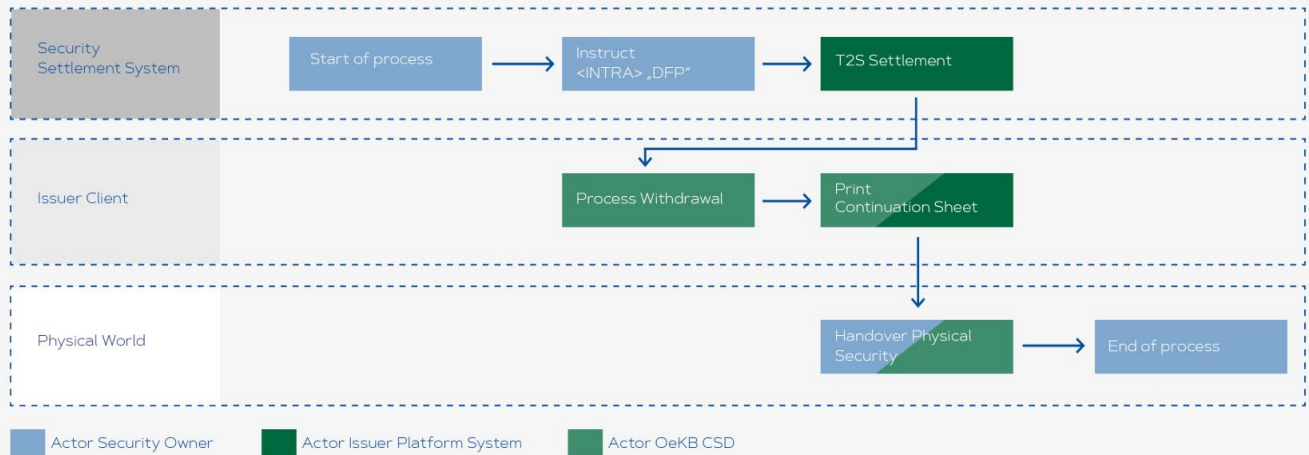
- The depositor shall enclose the following documents when depositing the securities certificate.
 - The confirmation of execution of this instruction as proof of deposit (OeKB CSD confirms the executed deposit of securities on the physical deposit advice note)
 - The supplementary sheet pursuant to Annex 45 (Information on the Public Status and details relating to section 871(m) US IRS) on which the issuer discloses
 - whether the security is issued as a public issue or as a private issue; and
 - whether the security is subject to section 871(m) of the US Internal Revenue Code 1986.
- The Issuer Platform reflects the status of the operation in the security's status (e.g. "Active")



5.2 Withdraw of a Physical Securities Certificates and Securities Conditions (section 2.11 of the GTC)

- The withdrawal of physical securities certificates shall be instructed by the holder of the securities account by issuing an
 - instruction of transaction type Intra, instruction type DFP
 - to the credit of technical account no. OCSD264900
- The Intended Settlement Date of the instruction shall be the second T2S Opening Day after the current date of DFP instruction creation
- The booking date on the securities account is the day on which the withdrawal from the collective securities position took place.
- In the case of delivery by mailing of the securities certificate, the exact recipient address for delivery by registered mail must be indicated in the "Narrative Trade Details" field in the "Additional Information" tab of the DFP instruction.
- If the withdrawal is affected at the Securities Counter of OeKB CSD's vault, the confirmation of execution of the instruction duly signed by the instructing party shall be presented as proof of withdrawal when taking over the securities certificate. The recipient of the withdrawn security certificate(s) shall identify himself/herself to OeKB CSD by means of an official photo identification. The withdrawal by OeKB CSD must be confirmed on the Counterfoil for Receipt by the recipient of the securities certificates to be withdrawn.

Withdrawal of a physical securities certificate



6. Income Collection for Securities Due (section 2.10 of the GTC)

6.1 Suspend an Income Collection

If an event is not to be forwarded for payment, the PA can appeal until 10 a.m. on the payment date and set the event to "Suspended".

Prerequisites:

- Logged in as role **Paying Agent**
- Navigate to "Income collection" → "List":

The screenshot shows the 'Income collection / List' page in the QKB CSD system. The page has a sidebar on the left with navigation options: Home, Maintenance, Financial instruments, Income collection, and Approve. The main content area is titled 'Income collection' and contains a search bar and a table of income collections. The search bar has fields for ISIN, Corporate Action Type, Status, Processing Status, Issuer, Ex Date, Record Date, and Payment Date. The table has columns for No., ISIN, Corporate Action Reference, Corporate Action Type, Amount to be collected, Currency, Paying Agent, Paying Agent Account, Ex Date, Record Date, Payment Date, Commission, Status, and Processing Status. The table shows two records: 1. AT0000A19288, Cash Dividend, 141.90, EUR, GIBAAWGX, CATEURGIBAAWGXPROD, 20220819, 20220819, 20220819, Yes, Active, Unperformed. 2. AT0000A22971, Full Call/Early Redemption, 1,000.00, EUR, GIBAAWGX, CATEURGIBAAWGXPROD, 20220819, 20220818, 20220819, Yes, Active, Unperformed. The 'Status' column for the second record is highlighted in red.

- Select an Active ISIN:

This screenshot is identical to the previous one, showing the 'Income collection / List' page. The 'Status' column for the second record (AT0000A22971) is highlighted in red, indicating it is the selected Active ISIN.

- Go to the "Suspend Reason" field and enter a reason for the suspend. There is a predefined reason "No money received from the issuer". If this reason does not apply, please click on "Other reason" and manually enter a reason in the "Suspend Reason Comment" field. Then click on the three dots and select "Suspend":

- Since a four-eye principle is necessary, a second user must now approve under "Income collection" → "Approve":

- Select the event and, if OK, click on "Approve" to suspend the event. If you do not want to suspend, press "Reject":

QKB CSD TEST ENVIRONMENT

Income collection / Approve

AT0000A2Z9710001

Please review the information before submitting

ISIN *	Corporate Action Type *	Corporate Action Reference	Processing Status
AT0000A2Z971	MCAL - Full Call/Early Redemption	AT0000A2Z9710001	Unperformed
Cash Account	Ex Date *	Record Date *	Payment Date *
CATEURGBAATWGX00XPROD	20220819	20220819	20220819
Redemption Rate (Unit) *	Redemption Rate (Unit) (amended)	Withholding Tax Rate (R)	Total Volume
1.000000000	Not specified	Not specified	1,000
Volume to be collected (amended)	Volume to be collected (including Breakdowns)	Amount to be collected (EUR)	Amount to be collected (amended) (EUR)
Not specified	1,000	1,000.00	Not specified
Suspend Reason	Suspend Reason Comment *	Additional Information	Commission
Other reason	Test		Toggle

Back Reject Approve

- The event now has the status "Suspended" and is not forwarded to the systems for payment:

QKB CSD TEST ENVIRONMENT

Income collection / List

Income collection

Search income collection

ISIN: Type a value

Corporate Action Type: -

Status: All

Processing Status: All

Issuer: All

Ex Date: Exactly yyyy-mm-dd

Record Date: Exactly yyyy-mm-dd

Payment Date: Exactly 20220819

Corporate Action Reference: Type a value

Reset Apply

No. *	ISIN	Corporate Action Reference	Corporate Action Type	Amount to be collected	Currency	Paying Agent	Paying Agent Account	Ex Date	Record Date	Payment Date	Commission	Status	Processing Status
1	AT0000A192880001	AT0000A192880001	Cash Dividend	141.90	EUR	GIBAATWGX00X	CATEURGBAATWGX00XPROD	20220819	20220819	20220819	Yes	Active	Unperformed
2	AT0000A2Z971	AT0000A2Z9710001	Full Call/Early Redemption	1,000.00	EUR	GIBAATWGX00X	CATEURGBAATWGX00XPROD	20220819	20220819	20220819	Yes	Suspended	Unperformed

Show 10 20 25 50 100

Showing 1 to 2 of 2 records

6.2 Resolve the "Suspended" and set the event back to "Active"

— Navigate to "Income collection" → "List" and select a "Suspended" ISIN:

Income collection / List

Income collection

Search income collection

ISIN: Type a value

Corporate Action Type: All

Status: All

Processing Status: All

Issuer: All

Ex Date: Exactly

Record Date: Exactly

Payment Date: Exactly

Corporate Action Reference: Type a value

Reset Apply

No.	ISIN	Corporate Action Reference	Corporate Action Type	Amount to be collected	Currency	Paying Agent	Paying Agent Account	Ex Date	Record Date	Payment Date	Commission	Status	Processing Status
1	AT0000419288	AT00004192880001	Cash Dividend	141.80	EUR	GIBAATWXXX	CATEURGIBAATWXXXPROD	20220819	20220819	20220819	Yes	Active	Unperformed
2	AT0000422971	AT00004229710001	Full Call/Early Redemption	1,000.00	EUR	GIBAATWXXX	CATEURGIBAATWXXXPROD	20220819	20220818	20220819	Yes	Suspended	Unperformed

Show: 10 20 25 50 100

Showing 1 to 2 of 2 records

— Click on the three dots and "Activate" the event:

Income collection / List

AT00004229710001 [Suspended]

ISIN: AT0000422971

Corporate Action Type: MCAL - Full Call/Early Redemption

Corporate Action Reference: AT00004229710001

Processing Status: Unperformed

Cash Account: CATEURGIBAATWXXXPROD

Ex Date: 20220819

Record Date: 20220818

Payment Date: 20220819

Redemption Rate (Unit): 1.00000000

Redemption Rate (Unit) (amended): Type a value

Withholding Tax Rate (%): Type a value

Total Volume: 1,000

Volume to be collected (amended): Type a value

Volume to be collected (including Breakdowns): 1,000

Amount to be collected (EUR): 1,000.00

Amount to be collected (amended) (EUR): Type a value

Suspend Reason: Other reason

Suspend Reason Comment: Text

Additional Information:

Commission: ☒

More Actions

Activate

Back Reset

— Due to the four-eyes principle, a second user must now check and approve under "Income collection" → "Approve":

Q&B CSD

TEST ENVIRONMENT

lec
Paying Agent
GIBATWGX00

Home

Maintenance

Financial Instruments

Income collection

Waiting Approval

Entity

Income Collection

Counter

1

Q&B CSD

TEST ENVIRONMENT

lec
Paying Agent
GIBATWGX00

Home

Maintenance

Financial Instruments

Income collection

List

Approve

Income collection / Approve

Income collection

Search income collection

ISIN
Type a value

Corporate Action Type
-

Issuer
All

Ex Date
Exactly
yyyymmdd

Record Date
Exactly
yyyymmdd

Payment Date
Exactly
yyyymmdd

Corporate Action Reference
Type a value

Reset

Apply

Page < 1 / 1 >

No.	ISIN	Corporate Action Reference	Corporate Action Type	Amount to be collected	Currency	Paying Agent	Paying Agent Account	Ex Date	Record Date	Payment Date	Commission	Status	Processing Status
1	AT0000A22971	AT0000A229710001	Full Call/Early Redemption	1,000.00	EUR	GIBATWGX00	CATEURGIBATWGX00PROD	20220819	20220818	20220819	Yes	Approve	Unperformed

Showing 1 to 1 of 1 records.

- Select the event and, if OK, click Approve to set the event to Active. If you do not want to active the event, press "Reject":

QKB CSD TEST ENVIRONMENT

Income collection / Approve

AT0000A2Z9710001 Approve Active

Please review the information before submitting

ISIN *	Corporate Action Type *	Corporate Action Reference	Processing Status
AT0000A2Z971	MCAL - Full Call/Early Redemption	AT0000A2Z9710001	Unperformed
Cash Account	Ex Date *	Record Date *	Payment Date *
CATEURGIBAATWGXPRD	20220819	20220819	20220819
Redemption Rate (Unit) *	Redemption Rate (Unit) (amended)	Withholding Tax Rate (%)	Total Volume
1,000000000	Not specified	Not specified	1,000
Volume to be collected (amended)	Volume to be collected (including Breakdowns)	Amount to be collected (EUR)	Amount to be collected (amended) (EUR)
Not specified	1,000	1,000.00	Not specified
Suspend Reason	Suspend Reason Comment *	Additional Information	Commission
Other reason	Test		<input checked="" type="checkbox"/>

Back Reject Approve

- The event now has the status "Active" and is forwarded to the systems for payment:

QKB CSD TEST ENVIRONMENT

Income collection / List

Income collection

Search income collection

ISIN: Type a value Corporate Action Type: Status: All Processing Status: All

Issuer: All Ex Date: Exactly yyyy-mm-dd Record Date: Exactly yyyy-mm-dd Payment Date: Exactly 20220819

Corporate Action Reference: Type a value

Reset Apply

No. *	ISIN	Corporate Action Reference	Corporate Action Type	Amount to be collected	Currency	Paying Agent	Paying Agent Account	Ex Date	Record Date	Payment Date	Commission	Status	Processing Status
1	AT0000A19288	AT0000A192880001	Cash Dividend	141.80	EUR	GIBAATWGX	CATEURGIBAATWGXPRD	20220819		20220819	Yes	Active	Unperformed
2	AT0000A2Z971	AT0000A2Z9710001	Full Call/Early Redemption	1,000.00	EUR	GIBAATWGX	CATEURGIBAATWGXPRD	20220819	20220819	20220819	Yes	Active	Unperformed

Showing 1 to 2 of 2 records.

7. Provision of Information to OeKB CSD by Information Agent/Corporate Action Agent/General Meetings Agent/Disclosure Agent (sections 2.3.3, 2.3.4, 2.3.5 and 2.3.6 of the CTG)

7.1 Table of Orders and Information to be submitted to OeKB CSD (GTC section 2.3.3. (4)) which are to be communicated to the securities account holders (GTC 2.3.3. (4) (b))

Event			Information to be provided by	Communication methods (GTC 2.3.3. (5); 2.3.4. (4); 2.3.5. (4); 2.3.6. (4))					
				Issuer Platform				SWIFT	
SWIFT Event Qualifier	SWIFT Event Name	Comment		GUI	Menu Item on Issuer Platform Client	SEIM file import csv-template	Upload file for forwarding	15022	20022
BIDS	Repurchase Offer/Issuer Bid/Reverse Rights		IA				X	X	
BMET	Bond Holder Meeting		IA				X	X	
BONU	Bonus Issue/Capitalisation Issue		IA	X	BONU - Bonus Stock			X	
CAPD	Capital Distribution		IA	X	CAPD - Capital Distribution			X	
CAPG	Capital Gains Distribution		IA	X	CAPG - Capital Gains Distribution			X	
CHAN	Change	Regarding Security Long Description	IA	X	CHAN - Name Change			X	
CONV	Conversion Voluntary		IA				X	X	
	Conversion Mandatory		IA	X	CONV - Conversion Mandatory			X	
DECR	Decrease In Value		IA	X	DECR - Decrease in Value			X	

DRIP	Dividend Reinvestment		IA				X	X	
DSCL	Disclosure	Only relevant for shares listed on a regulated market (SRD 2)	DA						X
DTCH	Dutch Auction		IA				X	X	
DVCA	Cash Dividend	For shares only, notifications for investment funds are forwarded from OeKB AG to OeKB CSD	IA	X	DVCA - Cash Dividend			X	
DVOP	Dividend Option		IA				X	X	
DVSC	Scrip Dividend/Payment		IA				X	X	
DVSE	Stock Dividend		IA				X	X	
EXOF	Exchange with Cash compensation		IA	X	EXOF - Exchange into Cash			X	
	Exchange with Security compensation		IA	X	EXOF - Exchange into Security			X	
	Exchange Offer / with Options		IA				X	X	
EXRI	Call on Intermediate Securities	Only relevant in context with RHDl Event see: RHDl Event	IA				X	X	
EXTM	Maturity Extension		IA				X	X	
EXWA	Warrant Exercise (Lapse)	see: Template 1 EXWAMCALWRTHREDM (missing Redemption Price)	IA			X		X	
	Warrant Exercise (Cash Mandatory)	see: Template 1 EXWAMCALWRTHREDM (missing Redemption Price)	IA			X		X	
GMET	General Meeting	Only relevant for shares listed on a regulated market (SRD 2)	GMA						X
INCR	Increase in Value		IA				X	X	
INFO	Information		IA				X	X	
INTR	Interest Payment	Only relevant in cases where Interest Rate is <u>not</u> predefined in terms and conditions (variable Bonds). Only Update of attribute Interest Rate, for already created INTR Event see: Template 3 missing interest rate Available only as of 10/2024	IA	X	see section 7.3	X			
LIQU	Liquidation Payment		IA				X	X	
MCAL	Full Call/Early Redemption for Certificates	see: Template 1 EXWAMCALWRTHREDM (missing Redemption Price)	IA			X		X	
	Full Call/Early Redemption for Bonds		IA	X	MCAL - Full Call/Early Redemption			X	

MRGR	Merger with Cash Compensation		IA	X	MRGR - Merger with Cash Payment			X	
	Merger with Security Change		IA	X	MRGR - Merger with Security Payment			X	
	Merger with Options		IA				X	X	
ODLT	Odd Lot Sale/Purchase		IA				X	X	
OMET	Ordinary General Meeting	Only relevant for shares listed on a regulated market (SRD 2)	GMA						X
OTHR	Other Event		IA				X	X	
PARI	Pari-Passu		IA	X	PARI - Pari-Passu			X	
PCAL	Partial Redemption Without Pool Factor Reduction	Only relevant when date of PCAL-event is not predefined in terms and conditions.	IA	X	PCAL - Partial Redemption Without Pool Factor Reduction			X	
PRED	Partial Redemption With Pool Factor Reduction	Only relevant when date of PRED-event is not predefined in terms and conditions.	IA	X	PRED - Partial Redemption With Pool Factor Reduction			X	
PRIO	Priority Issue		IA				X	X	
REDM	Redemption	Only relevant in cases where Redemption Rate for bonds is <u>not</u> predefined in terms and conditions (excluding Cash or Share). Only Update of attribute Redemption Rate, for already created REDM Event see: Template 1 EXWAMCALWRTHREDM (missing Redemption Price) Available only as of 10/2024	IA	X	See section 7.3	X			
	For Certificates	see: Template 1 EXWAMCALWRTHREDM (missing Redemption Price)	IA			X		X	
	Cash or Share	see: Template 2 for Cash or Share	IA			X		X	
RHDI	Intermediate Securities Distribution	Subscription Rights via GUI + Prospect via Upload	IA	X	RHDI - Rights Distribution		X	X	
SHPR	Shares Premium Dividend		IA	X	SHPR - Shares Premium Dividend			X	
SOFF	Spin-Off		IA	X	SOFF - Spin-off			X	
SPLF	Stock Split/Change in Nominal Value/Subdivision		IA	X	SPLF - Stock Split			X	
SPLR	Reverse Stock Split/Change in Nominal Value		IA	X	SPLR - Reverse Stock Split			X	
TEND	Tender Cash Compensation (Mandatory)		IA	X	TEND - Tender Cash Compensation			X	
	Tender/Acquisition/Takeover/ Purchase Offer (Voluntary)		IA				X	X	

WRTH	Worthless for Certificates, Bonds	see: Template 1 EXWAMCALWRTHREDM (missing Redemption Price)	IA			X		X	
	Worthless for all others except Certificates and Bonds		IA	X	WRTH - Worthless			X	
XMET	Extraordinary or Special General Meeting	Only relevant for shares listed on a regulated market (SRD 2)	GMA						X

Legend:

IA Information Agent

GMA General Meeting Agent

DA Disclosure Agent

SRD 2 Shareholder Rights Directive 2

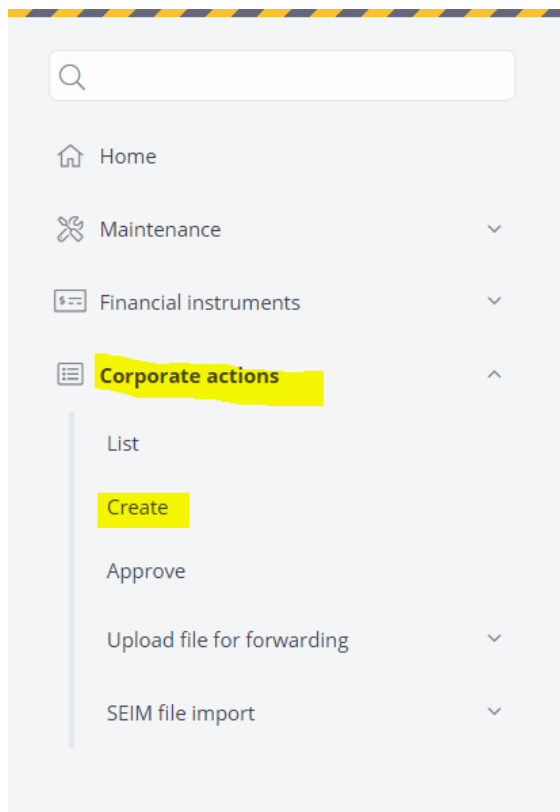
7.2 Creation of event data via Issuer Platform Online

7.2.1 Provide event data via “GUI Create”

7.2.1.1 Relevant menu item for creation of events via “GUI Create”

The menu item to create Income Events and Corporate Action Events via “GUI Create” is available under:

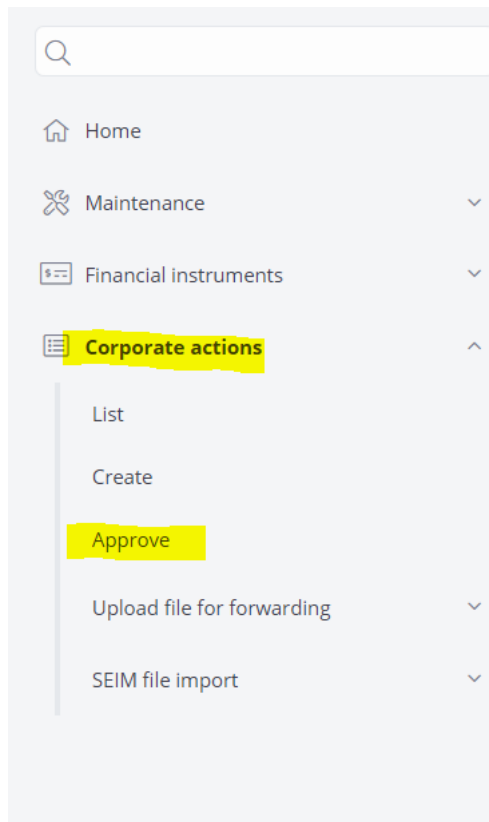
- Corporate actions
 - Create



7.2.1.2 Relevant menu item for approval of events created via “GUI Create”

The approval of Income Events and Corporate Action Events created via “GUI Create” can be done under:

- Corporate actions
 - Approve



Corporate actions / Approve

Corporate actions

ISIN

AT0000A21MJ7

Issuer

All

Calculation Date

Exactly

yyyyMMdd

CORP

Type a value

✓ Apply

Corporate Action Type

-

Record Date

Exactly

yyyyMMdd

Payment Date

Exactly

yyyyMMdd

Page < 1 /1 >

Show: 10 20 25 50 100

Showing 1 to 5 of 5 records.

Enter ISIN in the field „ISIN” and click “Apply” or select ISIN from list.

Corporate actions / Approve



Corporate actions

Approve

Active

Please review the information before submitting

Processing Status

Unperformed

ISIN

AT0000720008



Corporate Action Type

Cash Dividend

Category

Cash Distribution

Corporate Action Event Indicator

DVCA

CORP

AT00007200080010

Record Date *

20240213

Ex Date *

20240212

Payment Date *

20240214

Gross dividend amount per share (EUR) *

1.00000000

Withholding Tax Rate

27.500000000

Shareholders Rights Directive Indicator

True

Additional Information

Not specified

Back

✕ Reject

✔ Approve

Check data and if OK click “Approve”.

If input of data is not correct, click “Reject”. All data is lost and input has to be done again.

If you do not want to do any operation, click “Back”. Event is still subject to approval.

7.2.1.3 Creation of events on Issuer Platform via “GUI Create”

7.2.1.3.1 Creation of Income Events on Issuer Platform via “GUI Create”

Via “GUI Create” the following Income Events can be created:

- DVCA – Cash Dividend - for shares only
- SHPR – Shares Premium Dividend
- CAPD – Capital Distribution
- CAPG – Capital Gains Distribution
- DECR – Decrease in Value
- PCAL – Partial Redemption Without Pool Factor Reduction
- PRED – Partial Redemption With Pool Factor Reduction
- MCAL – Full Call/Early Redemption (only for bonds = EFIC Code 2000 and 2800)

Enter the ISIN and the respective Corporate Action Type and click “Apply”.

Corporate actions / Create

Corporate actions

ISIN *
AT0000609607

Corporate Action Type *
DVCA - Cash Dividend

✓ Apply

In the next screen enter the relevant income payment data.

Corporate actions / Create

Corporate actions

Processing Status Unperformed	ISIN AT0000609607
Corporate Action Type Cash Dividend	Category Cash Distribution
Corporate Action Event Indicator DVCA	CORP AT00006096070002
Record Date * yyyyMMdd	Ex Date * yyyyMMdd
Payment Date * yyyyMMdd	Gross dividend amount per share (EUR) * Type a value
Withholding Tax Rate 27.500000000	Shareholders Rights Directive Indicator -
Additional Information Type a value	

[← Back](#)
[✓ Validate](#)
[📄 Submit](#)

If input is complete, click "Validate".

After successful validation click "Submit" to trigger the 4-eyes approval.

Use the button "Back" to exit from the input screen.

Important information:

- Fields marked with an asterix (*) are mandatory fields.
- Please use "," for thousand and "." for decimals.
- If you input a text in the field "Additional information", please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

Example – DVCA Event

Mandatory fields:

- Record Date
- Ex Date
- Payment Date
- Gross dividend amount per share (EUR)
- Please use “,” for thousand and “.” for decimals

Optional fields:

- Withholding Tax Rate
- Default value = 27.5%
- Please use “,” for thousand and “.” for decimals
- Shareholders Rights Directive Indicator (true/false/blank) - Default value = blank
 - blank: is not subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - true: is subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - false: is subject to Shareholders Rights Directive (information is provided by a different source than Information or Corporate Action Agent)
- Additional information
 - Please be aware of special characters

Additional rules for the creation of PCAL, PRED and MCAL events

For PCAL, PRED and MCAL events there are the additional specific rules:

For PCAL events:

- Only in case of issuer exercising the option.
- PCAL event can only be created via “GUI Create” if the relevant ISIN is set to “Partial redemption eligible” = TRUE in REDA data.

For PRED events:

- Only in case of issuer exercising the option.
- PRED event can only be created via “GUI Create” if the relevant ISIN is set to “Pool factor eligible” = TRUE in REDA data.
- Field “Current Pool Factor” is filled automatically with value from REDA data.
- Field Redemption Rate is calculated automatically by the system as soon as data in the field “Next Pool Factor” is input.

For MCAL events:

- Only in case of issuer exercising the option.
- MCAL event can only be created via “GUI Create” if the relevant ISIN is set to “Callable” = TRUE in REDA data.

7.2.1.3.2 Creation of Corporate Action Events on Issuer Platform via “GUI Create”

Via “GUI Create” the following Corporate Action Events can be created:

- BONU - Bonus Stock
- CHAN - Name Change
- CONV - Conversion Mandatory
- EXOF - Exchange into Cash
- EXOF - Exchange into Security
- MRGR - Merger with Cash Payment
- MRGR - Merger with Security Payment
- PARI - Pari-Passu
- RHDI - Rights Distribution
- SOFF - Spin-off
- SPLF - Stock Split
- SPLR - Reverse Stock Split
- TEND - Tender Cash Compensation
- WRTH - Worthless

Enter the ISIN and the respective Corporate Action Type and click “Apply”.

Corporate actions / Create

Corporate actions

ISIN *
AT0000A39724

Corporate Action Type *
EXOF - Exchange into Cash

✓ Apply

In the next screen enter the relevant corporate action data.

Corporate actions / Create

Corporate actions

Processing Status Unperformed	ISIN AT0000A39724	Corporate Action Type Exchange into Cash	Category Mandatory Reorganization
Corporate Action Event Indicator EXOF	CORP AT0000A397240001	Announcement Date 20240618	Record Date yyyyMMdd
Ex Date yyyyMMdd	Payment Date yyyyMMdd	Shareholders Rights Directive Indicator -	Currency EUR
Price Type a value	Additional Information Type a value		

Back Validate Submit

If input is complete, click “Validate”.

After successful validation click “Submit” to trigger the 4-eyes approval.

Use the button “Back” to exit from the input screen.

Important information:

- Fields marked with an asterix (*) are mandatory fields.
- Please use “,” for thousand and “.” for decimals.
- If you input a text in the field “Additional information”, please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

Example – Distribution Events

Events:

- BONU – Bonus Stock
- RHDI – Rights Distribution
- SOFF – Spin-off

Mandatory fields:

- Ex Date
- Record Date (all events except for Investment Funds)
- Resulting ISIN
- Ratio - Format: e.g. 1:2 = add 1 new for 2 existing (ADEX) Default is blank
- Rounding Method
 - CINL: Fractional Part for Cash Receive cash in lieu of fractions.
 - DIST: Distributed = distribution of fractions in the form of securities.
 - RDDN: Round Down = round the entitlement down to the last full unit/minimum nominal quantity, fractions are discarded.
- Security Account of Information/Corporate Action Agent (= Security Account of the Information/Corporate Action Agent with OeKB CSD where the resulting ISIN shall be taken from)

Optional fields:

- Announcement Date - Default value = day of entry of data in the GUI
- Record Date (for events regarding Investment Funds only)
- Payment date
- Currency (Only for Rounding Method CINL)
- Fraction compensation price (Only for Rounding Method CINL)
- Shareholders Rights Directive Indicator (true/false/blank) - Default value = blank
 - blank: is not subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - true: is subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - false: is subject to Shareholders Rights Directive (information is provided by a different source than Information or Corporate Action Agent)
- Additional Information
 - Please be aware of special characters

Corporate actions / Create

Corporate actions

Processing Status Unperformed	ISIN AT0000A39724	Corporate Action Type Bonus Stock	Category Securities Distribution
Corporate Action Event Indicator BONU	CORP AT0000A397240002	Announcement Date 20240618	Record Date * yyyyMMdd
Ex Date * yyyyMMdd	Payment Date yyyyMMdd	ISIN * AT0000A39724	Ratio * Type a value
Rounding Method *	Shareholders Rights Directive Indicator	Security Account of Information/Corporate Action Agent *	Additional Information Type a value

[Back](#)
[Validate](#)
[Submit](#)

Special procedure for SOFF:

Resulting ISIN must be added via button “Add record” and multiple ISINs are possible.

Corporate actions / Create

Corporate actions

SPIN-OFF DETAILS

Processing Status Unperformed	ISIN AT0000A39724	Corporate Action Type Spin-off	Category Mandatory Reorganization
Corporate Action Event Indicator SOFF	CORP AT0000A397240003		

SPIN-OFF DETAILS

Announcement Date 20240618	Record Date * yyyyMMdd	Ex Date * yyyyMMdd	Payment Date yyyyMMdd
Shareholders Rights Directive Indicator	Security Account of Information/Corporate Action Agent *	Additional Information Type a value	

SPIN-OFF DETAILS

Page 1 / 0

[+ Add record](#)

No.	Resulting ISIN	Spin-off Ratio	Rounding Method	Currency	Fraction compensation price
No records available					

[Back](#)
[Validate](#)
[Submit](#)

Via button “Add record” the following screen pops up:

Add record

Resulting ISIN * Type a value	Spin-off Ratio * Type a value	Rounding Method * CINL DIST RDDN	Currency -
Fraction compensation price Type a value			

[Back](#)
[Submit](#)

Record will be added via button "Submit".

If input is complete, click "Validate".

After successful validation click “Submit” to trigger the 4-eyes approval.

Use the button “Back” to exit from the input screen.

Important information:

- Fields marked with an asterix (*) are mandatory fields.
- Please use “,” for thousand and “.” for decimals.
- If you input a text in the field “Additional information”, please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

Example – Reorganisation in Securities

Events:

- CONV – Conversion Mandatory
- EXOF – Exchange into Security
- MRGR – Merger with Security Payment
- PARI – Pari Passu
- SPLF – Stock Split
- SPLR – Reverse Stock Split

Mandatory fields:

- Ex Date
- Record Date (all other than Investment Funds)
- Resulting ISIN
- Ratio
Format: e.g. 1:2 = 1 new for 2 old (NEWO), Default value = 1:1
- Rounding Method
 - CINL: Fractional Part for Cash Receive cash in lieu of fractions.
 - DIST: Distributed = distribution of fractions in the form of securities.
 - RDDN: Round Down = round the entitlement down to the last full unit/minimum nominal quantity, fractions are discarded.
- Security Account of Information/Corporate Action Agent (= Security Account of the Information/Corporate Action Agent with OeKB CSD where the resulting ISIN shall be taken from)

Optional fields:

- Announcement Date - Default value = day of entry of data in the GUI
- Record Date (Investment Funds only)
- Payment date
- Currency
Only for Rounding Method CINL.
- Shareholders Rights Directive Indicator (true/false/blank)
Default value = blank
 - blank: is not subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - true: is subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - false: is subject to Shareholders Rights Directive (information is provided by a different source than Information or Corporate Action Agent)

— Additional Information

Please be aware of special characters

Corporate actions / Create

Corporate actions

Processing Status Unperformed	ISIN AT0000A39724	Corporate Action Type Merger with Security Payment	Category Mandatory Reorganization
Corporate Action Event Indicator MRGR	CORP AT0000A397240004	Announcement Date 20240618	Record Date * yyyyMMdd
Ex Date * yyyyMMdd	Payment Date yyyyMMdd	Resulting ISIN * Type a value	Ratio Type a value
Rounding Method * -	Shareholders Rights Directive Indicator -	Security Account of Information/Corporate Action Agent * -	Additional Information Type a value

Back Validate Submit

If input is complete, click “Validate”.

After successful validation click “Submit” to trigger the 4-eyes approval.

Use the button “Back” to exit from the input screen.

Important information:

- Fields marked with an asterisk (*) are mandatory fields.
- Please use “,” for thousand and “.” for decimals.
- If you input a text in the field “Additional information”, please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

Example – Reorganisation in Cash

Events:

- EXOF – Exchange into Cash
- MRGR – Merger with Cash Payment
- TEND – Tender mandatory

Mandatory fields:

- Record Date
- Ex Date
- Currency - Default Value = EUR

Optional fields:

- Announcement Date - Default value = day of entry of data in the GUI
- Payment Date
- Price
- Shareholders Rights Directive Indicator (true/false/blank) - Default value = blank
 - blank: is not subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - true: is subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - false: is subject to Shareholders Rights Directive (information is provided by a different source than Information or Corporate Action Agent)
- Additional Information - Please be aware of special characters

Corporate actions / Create 🔒

Corporate actions

Processing Status <input type="text" value="Unperformed"/>	ISIN <input type="text" value="AT0000A39724"/>	Corporate Action Type <input type="text" value="Exchange into Cash"/>	Category <input type="text" value="Mandatory Reorganization"/>
Corporate Action Event Indicator <input type="text" value="EXOF"/>	CORP <input type="text" value="AT0000A397240005"/>	Announcement Date <input type="text" value="20240618"/>	Record Date * <input type="text" value="yyyyMMdd"/>
Ex Date * <input type="text" value="yyyyMMdd"/>	Payment Date <input type="text" value="yyyyMMdd"/>	Shareholders Rights Directive Indicator <input type="text" value="-"/>	Currency * <input type="text" value="EUR"/>
Price <input type="text" value="Type a value"/>	Additional Information <input type="text" value="Type a value"/>		

⬅️ Back

✅ Validate
📄 Submit

If input is complete, click “Validate”.

After successful validation click “Submit” to trigger the 4-eyes approval.

Use the button “Back” to exit from the input screen.

Important information:

- Fields marked with an asterix (*) are mandatory fields.
- Please use “,” for thousand and “.” for decimals.
- If you input a text in the field “Additional information”, please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

Example – Worthless

Mandatory fields:

- Record Date
- Ex-Date
- Payment Date

Optional fields:

- Announcement Date - Default value = day of entry of data in the GUI
- Shareholders Rights Directive Indicator (true/false/blank) - Default value = blank
 - blank: is not subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - true: is subject to Shareholders Rights Directive (information is provided by the Information or Corporate Action Agent)
 - false: is subject to Shareholders Rights Directive (information is provided by a different source than Information or Corporate Action Agent)
- Additional Information - Please be aware of special characters

TEST ENVIRONMENT

Corporate actions / Create

Corporate actions

Processing Status: Unperformed

ISIN: AT0000A147Q7

Corporate Action Type: Worthless

Category: Mandatory Reorganization

Corporate Action Event Indicator: WRTH

CORP: AT0000A147Q70001

Announcement Date: 20240618

Record Date: 20240617

Ex Date: 20240614

Payment Date: 20240620

Shareholders Rights Directive Indicator: -

Additional Information: Type a value

Back Validate Submit

If input is complete, click “Validate”.

After successful validation click “Submit” to trigger the 4-eyes approval.

Use the button “Back” to exit from the input screen.

Important information:

- Fields marked with an asterisk (*) are mandatory fields.
- Please use “,” for thousand and “.” for decimals.
- If you input a text in the field “Additional information”, please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

Example – Name Change

Mandatory fields:

- Effective Date
- Announcement Date – Default value = day of entry of data in the GUI
- New Long Description
- New Short Description

No Optional fields

The screenshot shows a web form titled "Corporate actions / Create". The form is for creating a "Name Change" corporate action. It includes the following fields:

- Processing Status:** A dropdown menu with "Unperformed" selected.
- ISIN:** A text input field containing "AT0000A39724".
- Corporate Action Type:** A dropdown menu with "Name Change" selected.
- Category:** A dropdown menu with "Mandatory Reorganization" selected.
- Corporate Action Event Indicator:** A dropdown menu with "CHAN" selected.
- CORP:** A text input field containing "AT0000A397240021".
- Effective Date:** A date input field with a calendar icon, showing "yyyyMMdd".
- Announcement Date:** A date input field with a calendar icon, showing "20240213".
- New Long Description:** A text input field with a placeholder "Type a value".
- New Short Description:** A text input field with a placeholder "Type a value".

At the bottom of the form, there are three buttons: "Back" (with a left arrow icon), "Validate" (with a checkmark icon), and "Submit" (with a right arrow icon).

If input is complete, click "Validate".

After successful validation click "Submit" to trigger the 4-eyes approval.

Use the button "Back" to exit from the input screen.

Important information:

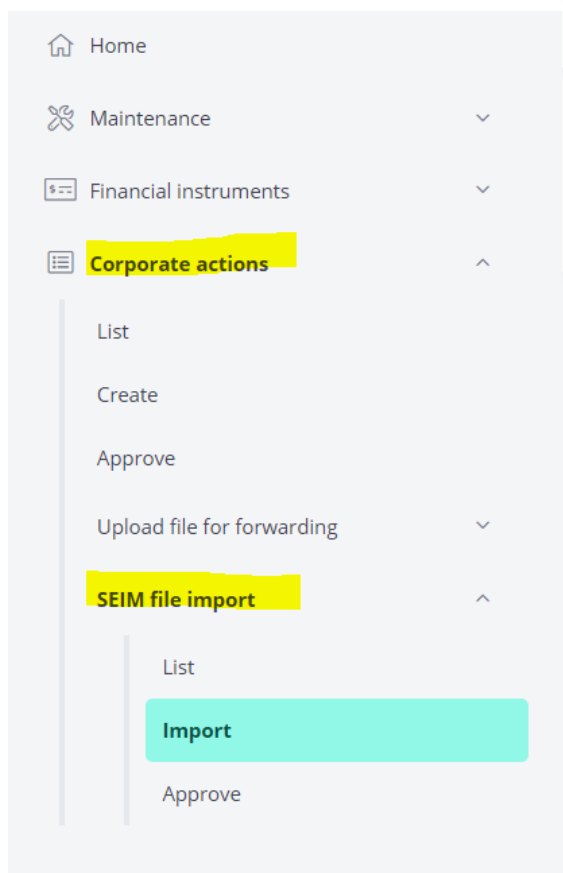
- Fields marked with an asterix (*) are mandatory fields.
- Please use "," for thousand and "." for decimals.
- If you input a text in the field "Additional information", please be aware of special characters – see mapping table (shows how special characters are converted to swift MT564) at the end of this document.

7.2.2 Provide event data via upload csv-file

7.2.2.1 Relevant menu item for creation of events via upload csv-file

The menu item to create Income Events and Corporate Action Events via upload csv-file is available under:

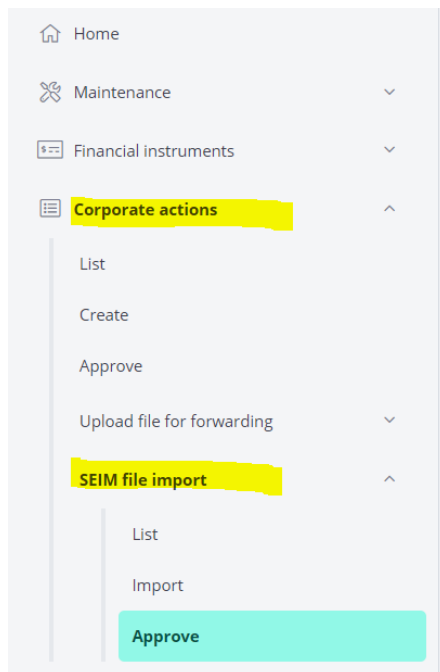
- Corporate actions
 - SEIM file import
 - Import



7.2.2.2 Relevant menu item for approval of events created via csv-file

The approval of Income Events and Corporate Action Events created via upload csv-file can be done under:

- Corporate actions
 - SEIM file import
 - Approve



Corporate actions / SEIM file import / Approve

SEIM file import

^ Search SEIM file

File name:

Business Date:

✓ Apply

Page < 1 / 1 >

No.	File name	Business Date	Next status
1	AT0000A00MV6 create MCAL event 01122023.csv	20240412	Active

Show: 10 20 25 50 100

Showing 1 to 1 of 1 records.

Enter file name in the field „File name” and click “Apply” or select file name from list.

7.2.2.3 Creation of Events on Issuer Platform via upload csv-file

7.2.2.3.1 Creation of Income Events on Issuer Platform via upload csv-file

Via upload csv-file the following Income Events can be created:

- REDM – Redemption – for certificates EFIC Code 4000 only
- MCAL – Full Call / Early Redemption – for certificates EFIC Code 4000 only
- WRTH – Worthless – for bonds EFIC Code 2000/2800 and certificates EFIC Code 4000
- EXWA CASH MAND – Warrant Exercise (Cash Mandatory)
- EXWA LAPS – Warrant Exercise (Lapse)

Please use the csv-file “Template 1 EXWAMCALWRTHREDM (missing Redemption Price)” to create these Income Events.

The respective csv-file template “Template 1 EXWAMCALWRTHREDM (missing Redemption Price)” can be downloaded [here](#).

- Fill in the relevant data in the csv-file “Template 1 EXWAMCALWRTHREDM (missing Redemption Price)”

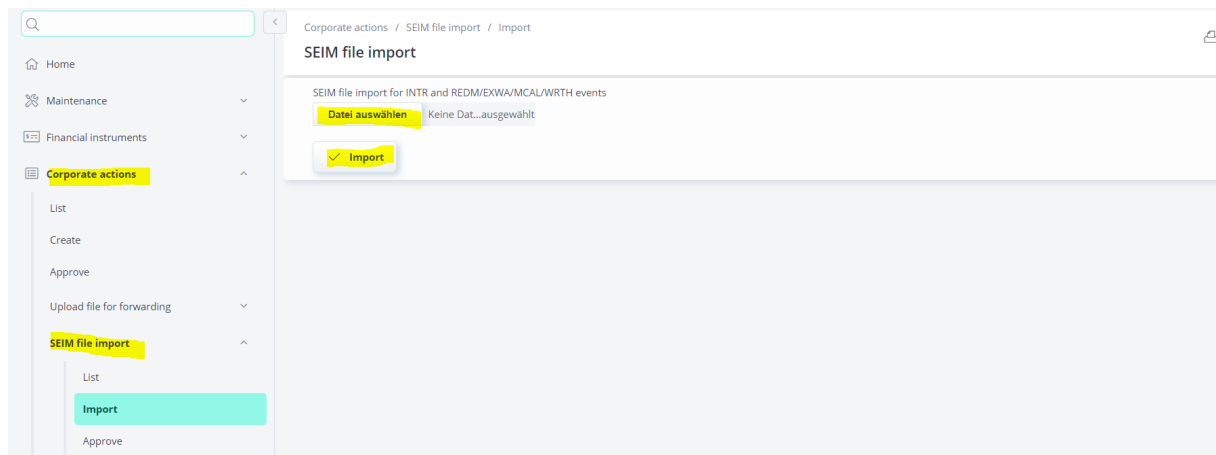
A	B	C	D	E	F	G
Source	ISIN	Currency	ExDate	RecDate	PayDate	Price
64290	AT0000A00MV6	EUR	01.12.2023	30.11.2023	01.12.2023	1

Source = "Emittentennummer" (number of issuer) which can be obtained from the OeKB CSD Asset Servicing department

Important information:

Please use “,” for thousand and “.” for decimals.

- Use “Datei auswählen” to choose the csv-file to be uploaded and click “Import”.¹
- After succesful import approval according to the 4-eyes principle.
- The file is uploaded to the Issuer Platform and processed accordingly.



¹ Language based on selected browser language by user. In this document the description is based on the browser language = German.

7.2.2.3.2 Creation of Corporate Action Events on Issuer Platform via upload csv-file

Via upload csv-file the following Corporate Actions Events can be created:

- Redemption for bonds (EFIC 2000) which redeem in “Shares and Cash compensation” or “Shares only”

Please use the csv-file “Template 2 for Cash or Share” to create these events.

The respective csv-file template “Template 2 for Cash or Share” can be downloaded [here](#).

- Fill in the relevant data in the csv-file “Template 2 for Cash or Share”

	A	B	C	D	E	F	G	H	I	J	K
1	Source	ISIN	Currency	ExDate	RecDate	PayDate	Price	ParityIn	ParityOut	Seculn	
2	227300	AT0000A2GUFO	EUR	03.07.2023	02.07.2023	03.07.2023	1	23	1000	AT000000STR1	
3											
4											
5											

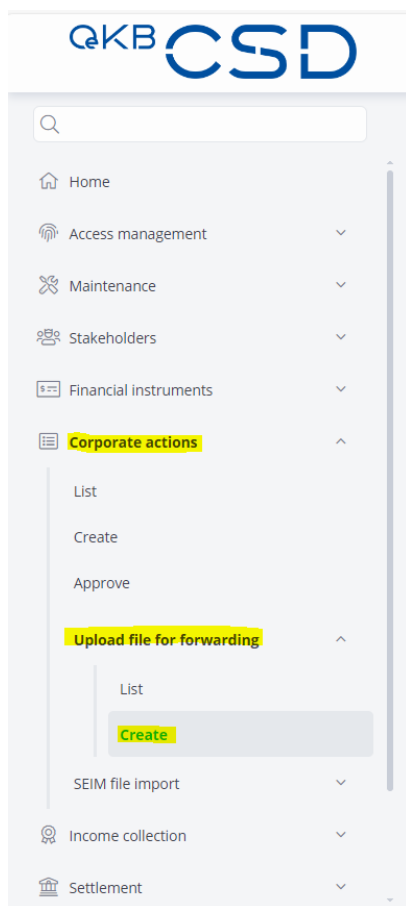
Source = agent’s security account number with OeKB CSD

7.2.3 Provide event data via File Forwarding

7.2.3.1 Relevant menu item for all other Corporate Action Events via “File Forwarding”

The menu point to create Corporate Action Events (all other Corporate Action Events **than the ones listed above**) via “File Forwarding” is available under:

- Corporate actions
 - Upload file for forwarding
 - Create



7.2.3.2 Relevant menu item for approval of events created via “File Forwarding”

No approval is needed.

7.2.3.3 Creation of Corporate Action Events via “File Forwarding”

Via “File Forwarding” all other Corporate Action Events **than the ones listed above** may be created as follows:

A Reference, the Document Category “CA-Corporate Actions Announcement” and the respective Financial Instrument (ISIN) have to be entered, also an Additional Information may be added if needed. The Announcement/Information must be uploaded under “Upload Files” via button “Dateien auswählen”.²

Via button “Validate” the completeness will be checked. If the check was successful, via button “Submit” the documents will be transferred to OeKB CSD instead of sending an E-Mail.

Creation of event will be created manually at OeKB CSD.

² Language based on selected browser language by user. In this document the description is based on the browser language = German.

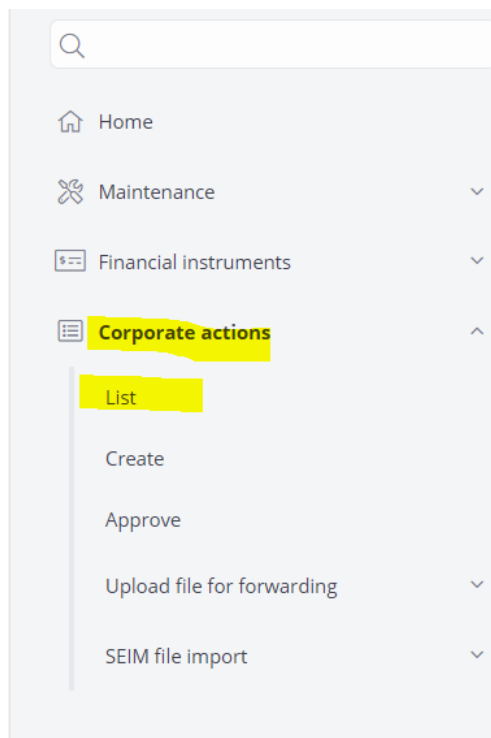
7.3 Input of missing interest rate and redemption price via Issuer Platform Online

7.3.1 Provide missing data (interest rate/redemption price) via “GUI List”

7.3.1.1 Relevant menu item for providing missing data via “GUI List”

The menu item to input missing interest rate and redemption price via “GUI List” is available under:

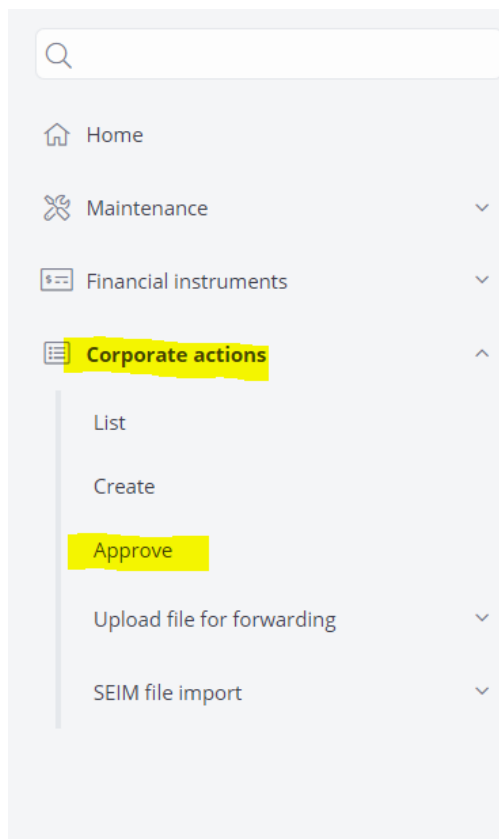
- Corporate actions
 - List



7.3.1.2 Relevant menu item for approval of data input via “GUI List”

The approval of missing data input via “GUI List” can be done under:

- Corporate actions
 - Approve



Corporate actions / Approve

Corporate actions

ISIN

AT0000A21MJ7

Issuer

All

Calculation Date

Exactly

yyyyMMdd

CORP

Type a value

✓ Apply

Corporate Action Type

-

Record Date

Exactly

yyyyMMdd

Payment Date

Exactly

yyyyMMdd

Page < 1 /1 >

Show: 10 20 25 50 100

Showing 1 to 5 of 5 records.

Enter ISIN in the field „ISIN” and click “Apply” or select ISIN from list.

Corporate actions / Approve



Corporate actions

Approve

Active

Please review the information before submitting

Processing Status

Unperformed

ISIN

AT0000720008



Corporate Action Type

Cash Dividend

Category

Cash Distribution

Corporate Action Event Indicator

DVCA

CORP

AT00007200080010

Record Date *

20240213

Ex Date *

20240212

Payment Date *

20240214

Gross dividend amount per share (EUR) *

1.00000000

Withholding Tax Rate

27.500000000

Shareholders Rights Directive Indicator

True

Additional Information

Not specified

Back

✕ Reject

✔ Approve

Check data and if OK click “Approve”.

If input of data is not correct, click “Reject”. All data is lost and input has to be done again.

If you do not want to do any operation, click “Back”. Event is still subject to approval.

7.3.1.3 Input of missing interest rate and redemption price on Issuer Platform via “GUI List”

Via “GUI List” the following data can be input:

- Missing interest rate
- Missing redemption price for bonds (EFIC 2000 and 2800)

Enter the ISIN and click “Apply”

Select relevant INTR or REDM event from list

Corporate actions / List

Corporate actions

Search corporate actions

ISIN

AT0000A1D665

Corporate Action Type

-

Status

All

Processing Status

All

Issuer

All

Record Date

Exactly

yyyyMMdd

Calculation Date

Exactly

yyyyMMdd

Payment Date

Exactly

yyyyMMdd

CORP

Type a value

Apply

Page < 1 / 1 >

No.	ISIN	CORP	Corporate Action Type	Payment Date	Record Date	Calculation Date	Processing Status	Status
1	AT0000A1D665	AT0000A1D6650056	Interest Payment	20160420	20160419	20160420	Not performed	Complete
2	AT0000A1D665	AT0000A1D6650057	Interest Payment	20170420	20170419	20170420	Not performed	Complete
3	AT0000A1D665	AT0000A1D6650058	Interest Payment	20180420	20180419	20180420	Not performed	Complete
4	AT0000A1D665	AT0000A1D6650059	Interest Payment	20190422	20190419	20190420	Not performed	Complete
5	AT0000A1D665	AT0000A1D6650060	Interest Payment	20200420	20200417	20200420	Not performed	Complete
6	AT0000A1D665	AT0000A1D6650061	Interest Payment	20210420	20210419	20210420	Not performed	Complete
7	AT0000A1D665	AT0000A1D6650062	Interest Payment	20220420	20220419	20220420	Not performed	Complete
8	AT0000A1D665	AT0000A1D6650063	Interest Payment	20230420	20230419	20230420	Not performed	Complete
9	AT0000A1D665	AT0000A1D6650064	Interest Payment	20240422	20240419	20240420	Preadvice	Active
10	AT0000A1D665	AT0000A1D6650065	Interest Payment	20250422	20250417	20250420	Unperformed	Active
11	AT0000A1D665	AT0000A1D6650066	Final Maturity	20250422	20250417	20250420	Unperformed	Active

In the next screen missing interest rate or redemption price can be entered.

Missing interest rate can be entered in the field “Rate (%)”

Corporate actions / List ← Result 9 of 11 < > 📄

Corporate actions Active

<p>Processing Status Preadvice</p> <p>Corporate Action Type Interest Payment</p> <p>Corporate Action Event Indicator INTR</p> <p>Record Date * 20240419 📅</p> <p>Ex Date yyyyMMdd 📅</p> <p>Rate (%) 4.235000000</p>	<p>ISIN AT0000A1D665 📄</p> <p>Category Cash Distribution</p> <p>CORP AT0000A1D6650064</p> <p>Calculation Date * 20240420 📅</p> <p>Payment Date * 20240422 📅</p> <p>Additional Information <div style="border: 1px solid #ccc; height: 40px; padding: 5px;">Type a value</div></p>
---	---

🏠 Back

✓ Validate
🔄 Modify

If input is complete, click “Validate”.

After successful validation click “Modify” to trigger the 4-eyes approval.

If you do not want to do any operation, click “Back”. Event is still subject to approval.

Important information:

Please use “,” for thousand and “.” for decimals.

The field “Additional Information” is for internal use only. In this field no information should be input. Any information input in the field “Additional Information” will not be considered.

Missing redemption rate can be entered in the field “Offered Amount per Unit”.

Corporate actions / List Active Result 11 of 11

Processing Status Unperformed	ISIN AT0000A1D665
Corporate Action Type Final Maturity	Category Mandatory Reorganization
Corporate Action Event Indicator REDM	CORP AT0000A1D6650066
Record Date * 20250417	Calculation Date * 20250420
Ex Date yyyyMMdd	Payment Date * 20250422
Resulting ISIN Type a value	Ratio 1:1
Offered Amount per Unit * 100.000000000	Additional Information Type a value

[Back](#) [Validate](#) [Modify](#)

If input is complete, click “Validate”.

After successful validation click “Modify” to trigger the 4-eyes approval.

If you do not want to do any operation, click “Back”. Event is still subject to approval.

Important information:

Please use “,” for thousand and “.” for decimals.

The field “Additional information” is for internal use only. In this field no information should be input. Any information input in the field “Additional information” will not be considered.

Missing rate, ratio and resulting ISIN for bonds, which redeem in shares/shares and cash compensation.

Corporate actions / List ← Result 1 of 1 >> 📄

Corporate actions Active

<p>Processing Status Preadvice</p> <p>Corporate Action Type Final Maturity</p> <p>Corporate Action Event Indicator REDM</p> <p>Record Date * 20221101 📅</p> <p>Ex Date yyyyMMdd 📅</p> <p>Resulting ISIN DE000ZAL1111 📄</p> <p>Offered Amount per Unit * 1.234000000</p> <p>Additional Information <div style="border: 1px solid #ccc; height: 40px; margin-top: 5px;"></div></p>	<p>ISIN AT0000A2T4H8 📄</p> <p>Category Mandatory Reorganization</p> <p>CORP AT0000A2T4H80002</p> <p>Calculation Date * 20221102 📅</p> <p>Payment Date * 20221102 📅</p> <p>Ratio * 1.00000:1,000.00000</p> <p>Paying Agent Account * OCSD227300 ▼</p>
---	---

🏠 Back

✓ Validate
🔄 Modify

Missing Resulting ISIN can be entered in the field “Resulting ISIN”. Without resulting ISIN the Event of redemption in Shares/Shares and Cash compensation will not be set up correctly.

Missing redemption ratio can be entered in the field “Ratio”.

Missing redemption rate for fractions can be entered in the field “Offered Amount per Unit”

Missing security account of Paying Agent with OeKB CSD where the resulting ISIN shall be taken from can be entered in the field “Paying Agent Account”.

If input is complete, click “Validate”.

After successful validation click “Modify” to trigger the 4-eyes approval.

If you do not want to do any operation, click “Back”. Event is still subject to approval.

Important information:

Please use “,” for thousand and “.” for decimals.

Please be aware of the format for ratio in particular:

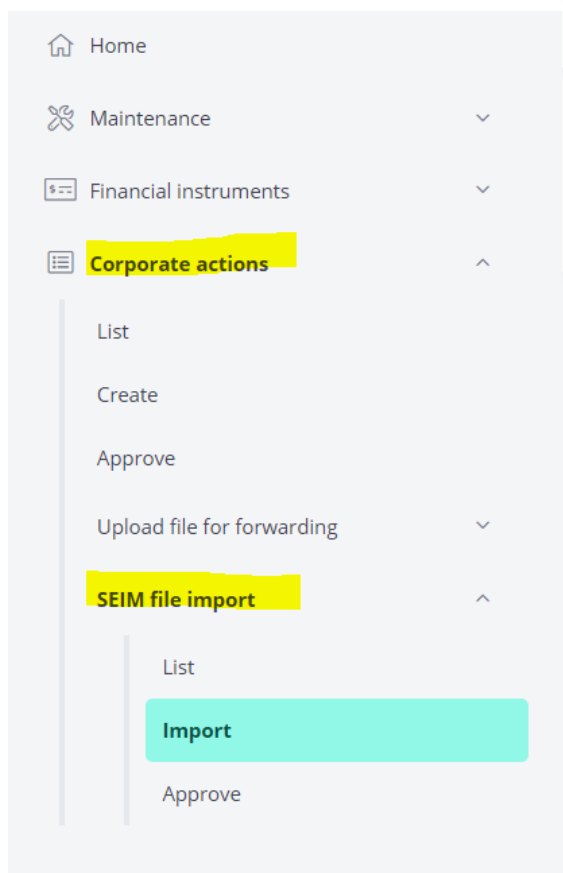
1. the format of each component of the ratio:
 - a. in case in which a component is greater 999 , then it should be formatted by using thousands separator (',');
e.g. valid new ratio: 898 or 999 or 2,500 or 25,000
e.g. invalid new ratio: 2500 or 25000
 - b. in case in which a component has decimal places, then these should be separated from the integer part by using decimal separator ('.');
 - c. in case in which a component has no decimal places, the decimal separator may be missing
e.g. valid new ratio: 1 or 10
2. total digits of the integer part of each component of the ratio: it should not consist of more than 13 digits;
e.g. valid new ratio: 9,000,000,000,000
e.g. invalid new ratio: 10,000,000,000,000
3. the number of decimal places of each component of the ratio: it should be no greater than 5;
e.g. valid new ratio: 1.12345
e.g. invalid new ratio: 1.123456

7.3.2 Provide missing data (interest rate/redemption price) via upload csv-file ³

7.3.2.1 Relevant menu item for providing missing data via upload csv-file

The menu item to input missing interest rate and redemption price via upload csv-file is available under:

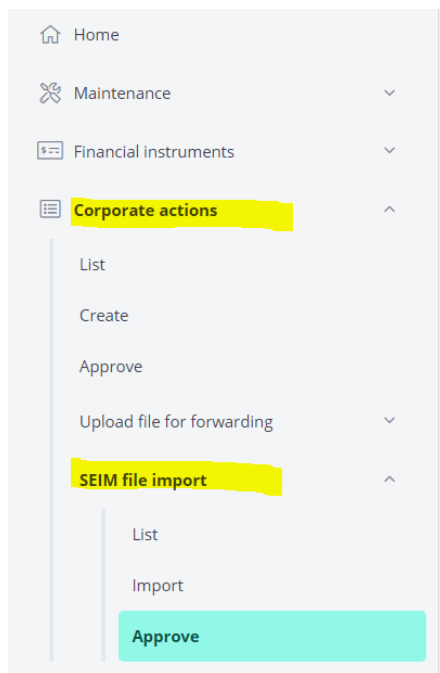
- Corporate actions
 - SEIM file import
 - Import



³ Funtionality will be provided by 10/2024

7.3.2.2 Relevant menu item for approval of data input via csv-file

- The approval of missing data input via upload csv-file can be done under:
- Corporate actions
 - SEIM file import
 - Approve



Corporate actions / SEIM file import / Approve

SEIM file import

^ Search SEIM file

File name

Business Date

✓ Apply

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No.	File name	Business Date	Next status
1	AT0000A00MV6 create MCAL event 01122023.csv	20240412	Active

Show: 10 20 25 50 100

Showing 1 to 1 of 1 records.

Enter file name in the field „File name” and click “Apply” or select file name from list.

7.3.2.3 Input of missing interest rate and redemption price on Issuer Platform via upload csv-file

Use the csv-file if you want to update the interest rate or redemption price

Via upload csv-file the following data can be input:

- Missing interest rate
Please use csv-file "Template 3 missing interest rate"

The respective csv-file template "Template 3 missing interest rate" can be downloaded [here](#).

- Missing redemption price for bonds (EFIC 2000 and 2800) for redemption in Cash (including Cash or Share Bonds which are redeemed in Cash only).

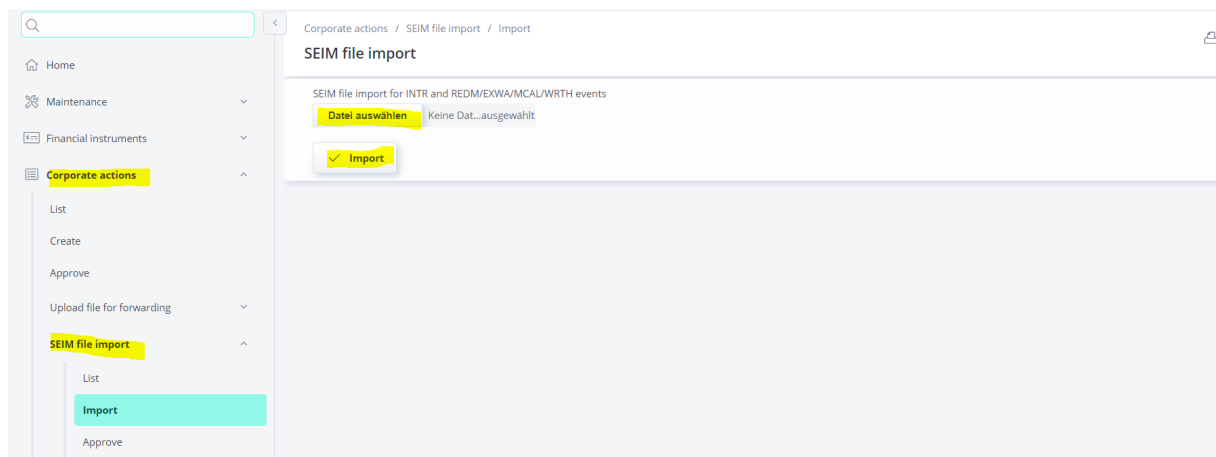
Please use csv-file "Template 1 EXWAMCALWRTHREDM (missing Redemption Price)"

The respective csv-file template "Template 1 EXWAMCALWRTHREDM (missing Redemption Price)" can be downloaded [here](#).

Important information:

Please use "," for thousand and "." for decimals.

- Use “Datei auswählen” to choose the csv-file to be uploaded and click “Import”.⁴
- After successful import approval according to the 4-eyes principle.
- The file is uploaded to the Issuer Platform and processed accordingly.



⁴ Language based on selected browser language by user. In this document the description is based on the browser language = German.

7.4 EFIC CODES

- 1000 = Shares and share-like shares
- 2000 = Bonds and bond-like bonds
- 2800 = Bonds with a certificate-like structure
- 3000 = Warrants
- 4000 = Certificates (securitised derivatives and similar)
- 5000 = Investment Funds
- 6000 = Ancillary Rights
- 6100 = Participation Rights/Participation Certificates

7.5 SWIFT MAPPING TABLE

Input of special characters (CHAR_FROM) by user in the GUI of the Issuer Platform leads to the following mapping (CHAR_TO) in the swift message:

CHAR_FROM	CHAR_TO
(ß)([A-ZÄÖÜ])	SZ\2
([A-ZÄÖÜ])(ß)	\1SZ
ß	sz
(Ä)([A-ZÄÖÜ])	AE\2
([A-ZÄÖÜ])(Ä)	\1AE
Ä	Ae
ä	ae
(Ö)([A-ZÄÖÜ])	OE\2
([A-ZÄÖÜ])(Ö)	\1OE
Ö	Oe
ö	oe
(Ü)([A-ZÄÖÜ])	UE\2
([A-ZÄÖÜ])(Ü)	\1UE
Ü	Ue
ü	ue
É	E
È	E
Ê	E
è	e
é	e
ê	e
Á	A
À	A
Â	A
á	a
à	a
â	a
Ó	O
Ò	O
Ô	O
ó	o
ò	o
ô	o
Í	I
Ì	I
Î	I
í	i
ì	i
î	i
Ú	U
Ù	U

Û	U
ú	u
ù	u
û	u
"	'
@	(AT)
([^\0-9a-zA-Z\/\?:\(\)\.,\+])?	

